

EXCERPT FROM THE APPROVED 1st ENDORSEMENT

February 27, 2025

Non-Academic Personnel Board

The result of the Final Comparative Assessment for Administrative Aide VI (Clerk III) for Legal Affairs and Services.

Plantilla Item No.:	ADA6-116-2023
Position:	ADMINISTRATIVE AIDE VI (CLERK III)
Educ. Requirement:	Completion of 2 years studies in college
Elig. Requirement:	Career Service (Subprofessional)/First Level Eligibility
Experience Requirement:	None Required
Training Requirement:	None Required
Salary Grade:	6 (P17, 553.00)
Job Code:	UDYFWL
Designated Office:	LAS

NAME	AGE	ELIG	EDUCATION (15%)		EXP (15%)	PERF (20%)	POT (10%)	TRNG (5%)	AWD (5%)	PCPT (15%)	SKILLS (15%)	TOTAL	RANKING
			Degree	Pts.	Pts.	Pts.	Pts.	Pts.	Pts.	Pts.	Pts.		
DIDAL, Poca Joe A.	33	CSP	Master in Public Admin (30units) BS in Economics Graduate	13	8.57	9.64	9.60	5.00	0.00	13.56	12.43	71.80	2 nd

Thereupon, below is the NAPB action which was approved by the University President.

NAPB action through referendum dated February 25, 2025:

Adopting the results of the final comparative assessment of the five (5) shortlisted applicants in the first publication to the vacant position of Administrative Aide VI (Clerk III) for LAS as no new and/or additional applicants of the second publication, with Mr. Poca Joe A. Didal as the second-in-rank applicant. For the appointing officer to select the deemed most qualified for appointment to the vacant position and subject to exemption from the transfer ban.

President's Notation: "Appointing the second-in-rank Applicant"

Certified True and Correct:


JENNIFER E. ANDO
NAPB, Secretary

Cc: **Atty. Karen Abegail S. Monteron**, Director, Legal Affairs and Services
Mr. Poca Joe A. Didal
Dr. Manuel D. Gacutan, Jr., Head, Department of Animal Science