



VISAYAS
STATE UNIVERSITY



**HUMAN RESOURCE
MANAGEMENT
OFFICE**

**EXCERPT FROM THE APPROVED MINUTES OF THE
19th Non-Academic Personnel Board Meeting**

Start: Oct. 16, 2024

Virtual meeting via Zoom: (Meeting ID: 922 6863 5861)
June 27, 2024

The forwarded letter from the Office of the President to the NAPB on the appeal of Mr. Nick Freddy Bello on non-granting of points for the awards given by BIR RDO 89-Ormoc City and GSIS Maasin City with an executive note "For your further review, deliberation and appropriate action based on the existing policies of the University & that of the CSC".

Discussion

The Secretary informed the board that based on the approved 12th NAPB Minutes Res. No. 165 s. of 2024 dated May 20, 2024, Mr. Bello's request for reconsideration was forwarded to the President for her final action. An executive note from the President in response to the letter was received and discussed on the approved 16th NAPB Minutes dated June 19, 2024: "The comparative assessment has been submitted and signed already for appropriate action". The NAPB action based on Resolution No. 209 s. of 2024: "Noted. The Board will adopt the action for the final assessment of the SAO (FMO I) from the approved 8th NAPB minutes Res. No. 133 s. of 2024 dated April 4, 2024."

The Chairperson, Dr. Yu asked the opinion of the board on whether to consider the points awarded to Mr. Bello. Below are the recommended actions of the NAPB Members:

NAPB Members	Recommended Action
Dr. Elwin Jay V. Yu	To recognize the two awards, however, for the president's discretion to appreciate the awards
Dr. Aleli A. Villocino	To recognize the two awards, however, for the president's discretion to appreciate the awards
Mr. PJ Didal	To recognize the two awards, however, for the president's discretion to appreciate the award
Ms. Louella Ampac	The award from BIR be recognized and be given points, for the President to decide.
Ms. Honey Sofia V. Colis	To recognize the BIR award, however, for the president's discretion to appreciate the award

As of date, the final comparative is for UADCO endorsement and BOR approval. Due to the board's decision, below are the possible comparative assessments based on the recommended actions of the NAPB:

a. Adoption of the previous final comparative assessment:

Plantilla Item No.:	SADOF-8-2004
Position:	Supervising Administrative Officer (Financial and Management Officer I)
Educ. Requirement:	Bachelor's degree relevant to the job

**RECRUITMENT, SELECTION,
PLACEMENT AND PERSONNEL
RECORDS OFFICE**

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Elig. Requirement:
Experience Requirement:
Training Requirement
Course)
Salary Grade

Career Service (Professional) Second Level Eligibility
3 years of relevant experience (preferably in accounting/bookkeeping/fund management)
16 hours of relevant training (preferably on LARGE, Public Financial Management & Supervisory Dev't
22 (P 71,511.00)

NAME	AGE	ELIG	EDUCATION (15%)		EXP (15%)	PERF (20%)	POT (10%)	TRNG (5%)	AWD (5%)	PCPT (15%)	SKILLS (15%)	TOTAL	RANKING
			Degree	Pts.	Pts.	Pts.	Pts.	Pts.	Pts.	Pts.	Pts.		
FLORES, Alicia M.	55	CSP	BS in Commerce/ Ma. ED major in Public Administration (36 units)	12	9.50	9.81	7.75	5.00	0	12.21	12.00	68.27	1 st
BELLO, Nicky Freddy R.	27	CPA	BS in Accountancy/ MM major in Public Management (18 units)	11	4.01	9.88	10.00	5.00	0	14.25	13.35	67.49	2 nd

b. Adoption of Mr. Bello's award granted by the BIR

NAME	AGE	ELIG	EDUCATION (15%)		EXP (15%)	PERF (20%)	POT (10%)	TRNG (5%)	AWD (5%)	PCPT (15%)	SKILLS (15%)	TOTAL	RANKING
			Degree	Pts.	Pts.	Pts.	Pts.	Pts.	Pts.	Pts.	Pts.		
FLORES, Alicia M.	55	CSP	BS in Commerce/ Ma. ED major in Public Administration (36 units)	12	9.50	9.81	7.75	5.00	0	12.21	12.00	68.27	2 nd
BELLO, Nicky Freddy R.	27	CPA	BS in Accountancy/ MM major in Public Management (18 units)	11	4.01	9.88	10.00	5.00	2	14.25	13.35	69.49	1 st

c. Adoption of Mr. Bello's award granted by the BIR and GSIS

NAME	AGE	ELIG	EDUCATION (15%)		EXP (15%)	PERF (20%)	POT (10%)	TRNG (5%)	AWD (5%)	PCPT (15%)	SKILLS (15%)	TOTAL	RANKING
			Degree	Pts.	Pts.	Pts.	Pts.	Pts.	Pts.	Pts.	Pts.		
FLORES, Alicia M.	55	CSP	BS in Commerce/ Ma. ED major in Public Administration (36 units)	12	9.50	9.81	7.75	5.00	0	12.21	12.00	68.27	2 nd
BELLO, Nicky Freddy R.	27	CPA	BS in Accountancy/ MM major in Public Management (18 units)	11	4.01	9.88	10.00	5.00	4	14.25	13.35	71.49	1 st

Thereupon, below is the NAPB action which was approved by the University President.

NAPB Resolution No. 225

Series of 2024

JC: MPC Luz

Oct. 14, 2024

For the president's discretion.

June 27, 2024

President's Notation: "Appointing Ms. Alicia M. Flores for BOR action"

Certified True and Correct:

JENNIFER E. ANDO
NAPB, Secretary

Cc: Dr. Elwin Jay V. Yu, Vice President, Administration and Finance
Ms. Honey Sofia V. Colis, Director, Human Resource Management Office
Ms. Louella C. Ampac, Director, Financial Management Office

8-5-24
JMS
8/5/24
JMS
7/6/24