

OFFICE OF THE HEAD OF RECRUITMENT, SELECTION, PLACEMENT AND PERSONNEL RECORDS

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EXCERPT FROM THE APPROVED MINUTES OF THE

Non- Academic Personnel Board Meeting
January 11, 2023

Via Google meet: https://meet.google.com/zvn-jjwj-czq

Final Comparative Assessment of Administrative Aide III (Clerk I) permanent for DMath, was presented and deliberated.

Plantilla Item No.

ADA3-162-2004; ADA3-186-2004; ADA3-190-2004; & ADA3-194-2004

Position: Educ. Requirement: (For OVPREI, DCE, DMATH, DBM) ADMINISTRATIVE AIDE III (CLERK I)

Elig. Requirement: Exp. Requirement: Training Requirement: Completion of 2 years studies in college Civil Service (Sub-Professional) First Level Eligibility

None Required

None Required

NAME	AGE	ELIG.	EDUCATION (15%)		EXP (15%)	PERF (20%)	POTEN. (10%)	TRNG. (5%)	AWDS (5%)	PCPT (15%)	SKILLS (15%)	TOTAL	Remarks
			Degree	Pts.	Pts.	Pts.	Pts.	Pts.	Pts.	Pts.	Pts.		
SANTOS, Frances Ann A.	34	CSSP	BS Nursing Grad.	12.00	3.65	9.60	9.65	5	0	13.38	13.11	66.39	For DMATH

Thereupon, below is the NAPB action which was approved by the University President.

NAPB Resolution No. 21

Series of 2023

Recommending approval to hire the top rank applicant of Administrative Aide III (Clerk I) permanent position for DMath, Ms. Frances Ann A. Santos.

January 11, 2023

Certified True and Correct:

MIRIAM M. DE LA TORRE NAPB Secretary

CC: Dr. Eusebio R. Lina, Head, DMath A 1/18/23
Ms. Frances Ann A. Santos, OVPAF Control of the State of the S



Vision: Mission: A globally competitive university for science, technology, and environmental conservation. Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.