



**EXCERPT FROM THE APPROVED MINUTES OF THE
Non- Academic Personnel Board Meeting
January 11, 2023**

Via Google meet: <https://meet.google.com/zvn-jjwj-czq>

Final Comparative Assessment of Administrative Aide III (Clerk I) permanent for DMATH, was presented and deliberated.

Plantilla Item No. ADA3-162-2004; ADA3-186-2004; ADA3-190-2004; & ADA3-194-2004
(For OVPREI, DCE, DMATH, DBM)
Position: ADMINISTRATIVE AIDE III (CLERK I)
Educ. Requirement: Completion of 2 years studies in college
Elig. Requirement: Civil Service (Sub-Professional) First Level Eligibility
Exp. Requirement: None Required
Training Requirement: None Required

NAME	AGE	ELIG.	EDUCATION (15%)		EXP (15%)	PERF (20%)	POTEN. (10%)	TRNG. (5%)	AWDS (5%)	PCPT (15%)	SKILLS (15%)	TOTAL	Remarks
			Degree	Pts.	Pts.	Pts.	Pts.	Pts.	Pts.	Pts.	Pts.		
SANTOS, Frances Ann A.	34	CSSP	BS Nursing Grad.	12.00	3.65	9.60	9.65	5	0	13.38	13.11	66.39	For DMATH

Thereupon, below is the NAPB action which was approved by the University President.

**NAPB Resolution No. 21
Series of 2023**

Recommending approval to hire the top rank applicant of Administrative Aide III (Clerk I) permanent position for DMATH, Ms. Frances Ann A. Santos.

January 11, 2023

Certified True and Correct:


MIRIAM M. DE LA TORRE
NAPB Secretary

cc: Dr. Eusebio R. Lina, Head, DMATH - *A 1/18/23*
Ms. Frances Ann A. Santos, OVPAF *1/18/23*
Dr. Daniel Leslie S. Tan, VP, OVPAF