

CS Form No. 33-B
Revised 2018

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Baybay City, Leyte

Mr./Mrs./Ms.: ARJOHN S. BASLAN

You are hereby appointed as Administrative Aide I (Utility Worker I) (SG 1, Step 1)
(Position Title)
under Permanent status at the Department of Food Science and Technology
(Permanent, Temporary, etc.) (Office/Department/Unit)
with a compensation rate of THIRTEEN THOUSAND FIVE HUNDRED THIRTY (P 13,530.00) pesos
per month.

The nature of this appointment is Original vice Valdevieso,
(Original, Promotion, etc.)
Leilani M. who Promoted with plantilla Item No. VISCAB-ADA1-182-2004 Page 28
(Transferred, Retired, etc.)
of 28 pp.

This appointment shall take effect on the date of signing by the appointing officer/authority.

Very truly yours,

PROSE IVY G. YEPES
Appointing Officer/Authority

December 02, 2024
Date of Signing

Accredited/Deregulated Pursuant to
CSC Resolution No. 1801514, s. 2018
dated 12/18/2018



CIVIL SERVICE COMMISSION
WESTERN LEYTE SATELLITE OFFICE
ORMOC CITY
RECEIVED: _____
DATE/TIME _____
RECEIVING OFFICER: _____

for ACTION OFFICER

Date and Time Received _____
Date and Time Attested _____
ACTION OFFICER: _____

CIVIL SERVICE COMMISSION
WESTERN LEYTE SATELLITE OFFICE
ORMOC CITY
RELEASED: _____
DATE/TIME _____
RELEASING OFFICER: _____
RECEIVED BY: _____

(Stamp of Date of Receipt)
SUBJECT TO TWO (2) YEARS PROBATIONARY PERIOD
per 2018 approved VSU MSP

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Certification

This is to certify that all requirements and supporting papers pursuant to **CSC MC No. 24, s. 2017 as amended** have been compiled with, reviewed and found to be in order.

The position was published at CSC-Bulletin from _____. 20__ to _____, 20__ and posted in Admin Bldg, USSO Bulletin Boards, jobs.vsu.edu.ph from _____ to _____, 20__ in consonance with RA No. 7041. The assessment by the Human Resource Merit Promotion and Selection Board (HRMPSB) started on _____, 20__.

HONEY SOFIA V. COLIS
HRMO

Certification

This is to certify that the appointee has been screened and found qualified by the majority of the HRMPSB/**Placement Committee** during the deliberation held on _____.

EDGARDO E. TULIN
Chairperson, HRMPSB/**Placement Committee**

CSC/HRMO Notation

ACTION ON APPOINTMENTS			Recorded by
<input type="checkbox"/> Validated per RAI for the month of _____			
<input type="checkbox"/> Invalidated per CSCRO/FO letter dated _____			
<input type="checkbox"/> Appeal	DATE FILED	STATUS	
<input type="checkbox"/> CSCRO/CSC-Commission			
<input type="checkbox"/> Petition for Review			
<input type="checkbox"/> CSC-Commission			
<input type="checkbox"/> Court of Appeals			
<input type="checkbox"/> Supreme Court			

Original Copy - for the Appointee
Original Copy - for the Civil Service Commission
Original Copy - for the Agency

Acknowledgement

Received original/photocopy of appointment on _____

ARJOHN S. BASLAN
Appointee