



**EXCERPT FROM THE APPROVED MINUTES OF THE
Non- Academic Personnel Board Meeting**

July 28, 2023; 8:30 am

(Virtual meeting via Google Meet: <https://meet.google.com/ntj-epqk-bqs?authuser=0>)

The final Comparative Assessment of the Administrative Aide VI (Clerk III) for PPO, was presented and deliberated.

Plantilla Item No.:	ADA6-114-2004 VICE Cosme M. Albiso, Jr.
Position:	ADMINISTRATIVE AIDE VI (CLERK III)
Educ. Requirement:	Completion of 2 years studies in college
Elig. Requirement:	Career Service (Subprofessional) First Level Eligibility
Exp. Requirement:	None Required
Training Requirement:	None Required

NAME	AGE	ELIG	EDUCATION (15%)		EXP (15%)	PERF (20%)	POTENTIAL (10%)			TRNG (5%)	AWD (5%)	PCPT (15%)	SKILL (15%)	TOTAL	RANK
			Degree	Pts.	Pts.	Pts.	Sup. (5%)	NAPB (5%)	Pts.	Pts.	Pts.	Pts.	Pts.		
BANDALAN, Marcho P.	45	CSSP (Brgy. Official Elig.)	BS in Agribusiness	12.00	15.00	9.64	4.80	4.00	8.80	5	0	11.85	12.71	75.00	1st

Thereupon, below is the NAPB action which was approved by the University President.

NAPB Resolution No. 223

Series of 2023

Recommending approval to appoint the top rank applicant, Mr. Marcho P. Bandalan as Administrative Aide VI (Clerk III) for PPO.

July 28, 2023.

Certified True and Correct:


MIRIAM M. DE LA TORRE
NAPB Secretary

Mr. Bandalan is advised to see Ms. Jenefer B. Jayme of HRMO for the appointment requirements to be complied the soonest possible time. Thank you.

cc: **Engr. Mario Lilio P. Valenzona**, Director, Physical Plant Office -
Mr. Marcho P. Bandalan, Supply & Property Office
Ms. Alicia M. Flores, Head, Supply & Property Office

**RECRUITMENT, SELECTION,
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