



EXCERPT FROM THE APPROVED MINUTES OF THE

Non- Academic Personnel Board Meeting

September 14, 2023 at 4:00 pm

via Virtual (meet.google.com/nsm-pxjp-ccv)

The Final Comparative Assessment of the Administrative Aide IV (REMO II), was presented and deliberated.

Plantilla Item No.: ADA4-144-2004; ADA4-147-2004
Position: ADMINISTRATIVE AIDE IV (REPRODUCTION MACHINE OPERATOR II)
Educ. Requirement: Elementary School Graduate
Elig. Requirement: None Required (MC 10 s. 2013- Cat.III)**
Exp. Requirement: None Required
Training Requirement: None Required

NAME	AGE	ELIG	EDUCATION (15%)		EXP (15%)	PERF (20%)	POTENTIAL (10%)	TRNG (5%)	AWD (5%)	PCPT (15%)	SKILL (15%)	TOTAL
			Degree	Pts.	Pts.	Pts.	Pts.	Pts.	Pts.	Pts.	Pts.	
ISRAEL, Antonieta D.	53	None	BS in Commerce Grad.	15.00	15.00	10.00	9.67	5	0	12.63		67.30
NAYRE, Shirley T.	60	CSC (Data Encoder)	BS Commerce Grad.	15.00	15.00	9.51	9.32	5	0	12.81		66.64

Thereupon, below is the NAPB action which was approved by the University President.

NAPB Resolution No. 247


Series of 2023

Recommending approval to the appointment of Ms. Antonieta D. Israel as Administrative Aide IV (REMO II) - Plantilla No.: ADA4-144-2004 and Ms. Shirley T. Nayre as Administrative Aide IV (REMO II) - Plantilla No.: ADA4-147-2004, being the top 2 applicants.

September 14, 2023

Certified True and Correct:


JENNIFER E. ANDO
NAPB Secretary

cc: Honey Sofia V Colis, Director, HRMO 
Antonieta D. Israel
Shirley T. Nayre