



VISAYAS
STATE UNIVERSITY



**HUMAN RESOURCE
MANAGEMENT
OFFICE**

**EXCERPT FROM THE APPROVED MINUTES OF THE
38th Non-Academic Personnel Board Meeting**

Via Zoom: Meeting ID: 946 2796 7316
October 21, 2024

The Presentation of Final Comparative for the Administrative Aide I (Utility Worker I) for NCRC-V, was presented and deliberated.

Plantilla Item No.: ADA1-183-2004
Position: Administrative Aide I (Utility Worker I)
Educ. Requirement: Must be able to read and write
Elig. Requirement: None Required (MC 11s. 96 - Cat. III)
Experience Requirement: None Required
Training Requirement: None Required
Salary Grade: 1 (P 13,000.00)
Job Code: CWPHERE

NAME	AGE	ELIG	EDUCATION (15%)		EXP (15%)	PERF (20%)	POT (10%)	TRNG (5%)	AWD (5%)	PCPT (15%)	SKILLS (15%)	TOTAL	RANKING
			Degree	Pts.	Pts.	Pts.	Pts.	Pts.	Pts.	Pts.	Pts.		
LESIDAN, Emmanuel P.	38	None	High School Graduate	15	15.00	8.00	8.17	5.00	0.00	14.31	0.00	65.48	1 st

Thereupon, below is the NAPB action which was approved by the University President.

NAPB Resolution No. 375
Series of 2024

Since there is no new and/or additional applicants for the position in the re-publication of the vacant position, the Board would like to adopt the previous result on the final assessment as presented in the approved NAPB Res. No. 337 dated October 03, 2024: "Submitting the result of the final comparative assessment of the six (6) shortlisted applicants for the position of Administrative Aide I (Utility Worker I) for NCRC-V with Mr. Emmanuel P. Lesidan as the top-rank applicant. For the appointing officer to select the deemed most qualified for appointment to the vacant position. *President's Notation: Appointing the Top-rank Applicant*".

October 21, 2024

President's Notation: "Appointing the Top-rank Applicant."

Certified True and Correct:

JENNIFER E. ANDO
NAPB, Secretary

Cc: **Dr. Marisel A. Leorna**, Director, National Coconut Research Center- Visayas
Mr. Emmanuel P. Lesidan
Engr. Rud Luis G. Gonzaga, Head, Department of Meteorology

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