



**EXCERPT FROM THE APPROVED MINUTES OF THE
Non- Academic Personnel Board Meeting**

May 10, 2023; 9:00 am

Virtual meeting via Google Meet: <https://meet.google.com/jxm-kxtrm-tep>

The presentation of Final Comparative Assessment of Administrative Aide IV (Clerk II) for DTHM, was presented and deliberated.

Plantilla Item No.: ADA4-136-2004 vice Valerie Y. Vergis
Position: ADMINISTRATIVE AIDE IV (Clerk II) for DTHM
Educ. Requirement: Completion of 2 years studies in College
Elig. Requirement: Career Service (Subprofessional) First Level Eligibility
Exp. Requirement: None Required
Training Requirement: None Required

NAME	AGE	ELIG	EDUCATION (15%)		EXP (15%)	PERF (20%)	POTENTIAL (10%)		TRNG (5%)	AWD (5%)	PCPT (15%)	SKILL (15%)	TOTAL
			Degree	Pts.	Pts.	Pts.	Sup. (5%)	NAPB (5%)	Pts.	Pts.	Pts.	Pts.	
DAVID, Noessa C.	25	CSS P	BS in Agribusiness Grad.	12	4.05	9.60	4.95	4.50	5	0	13.95	11.83	65.88

Thereupon, below is the NAPB action which was approved by the University President.

NAPB Resolution No. 127

Series of 2023

Recommending approval to appoint Ms. Noessa C. David for the Administrative Aide IV (Clerk II) position for DTHM being the top-rank applicant.

May 10, 2023

Certified True and Correct:


MIRIAM M. DE LA TORRE
NAPB Secretary

Ms. N. C. David is advised to see Ms. Jenefer B. Jayme of HRMO for the appointment requirements to be complied the soonest possible time. Thank you.

cc: **Ms. Hannah Mae E. Quimbo, Head, DTHM** - 5/22/23
Ms. Noessa C. David, DFS
Dr. Anatolio N. Polinar, Head, DFS } NOESSA C. DAVID 5/22/23