

### EXCERPT FROM THE APPROVED MINUTES OF THE 8<sup>th</sup> Academic Personnel Board Meeting

OVPAA Conference Room

April 10, 2025

May 6

JC: ZMHXYD

The recommendation of the Department of Geodetic Engineering Personnel Committee to hire Engr. Jane Melody Grace A. Marapao and Engr. Carolina I M. Balamoria as Temporary Instructor I for the 2nd Semester AY 2024-2025.

Name	Employment Status	Name of Faculty being Replaced	Rank in Screening Conducted	Degree and Major Field of Specialization		School & Year Obtained	Honors' Received	Eligibility	TPES Rating
✓ MARAPAO, Jane Melody Grace A.	<input checked="" type="checkbox"/> Regular- <input type="checkbox"/> Temporary <input type="checkbox"/> Substitute <input type="checkbox"/> Part-time	NA	1 <sup>st</sup>	Undergrad	BS Geodetic Engineering	Caraga State University, 2024	None	RA 1080 (Geodetic Engr.)	NA
				Masters	None	NA	None		
				Doctorate	None	NA	NA		
BALAMORIA, Carolina I M.	<input checked="" type="checkbox"/> Regular- <input type="checkbox"/> Temporary <input type="checkbox"/> Substitute <input type="checkbox"/> Part-time	NA	3 <sup>rd</sup>	Undergrad	BS Geodetic Engineering	Visayas State University, 2023	None	RA 1080 (Geodetic Engr.)	NA
				Masters	None	NA	None		
				Doctorate	None	NA	NA		

### Ranking of Teaching Applicant

Name of Applicants	Academic Background (40%)	Work Experience (10%)	Professional Development Achievement & Honors (10%)	Interview (10%)	Teaching Demonstration (20%)	Eligibility (5%)	Other Qualification (5%)	Total (100%)	Rank
MARAPAO, Jane Melody Grace A.	14	0.10	7.98	7.98	19.30	5	5	51.38	1 <sup>st</sup>
DELOSO, Sweet Grace B.	14	0.50	0.10	7.42	18.17	5	5	50.18	2 <sup>nd</sup> Waived
BALAMORIA, Carolina I M.	13	0.10	0.10	7.45	17.30	5	5	47.95	3 <sup>rd</sup>

Thereupon, below is the APB action which was approved by the University President.


### APB Resolution No. 140

Series of 2025

Attesting the validity of the assessment of the three (3) applicants for the two (2) Instructor I position of DGE and appointing of Engr. Jane Melody Grace A. Marapao and Engr. Carolina I M. Balamoria as temporary, subject to compliance on COMELEC Resolution 11059 "Prohibition against appointment or hiring of new employees, creation of new positions, promotion or giving of salary increases; remuneration or privilege; transfer or detail of civil service employees".

April 10, 2025

Certified True and Correct:

  
**LUVILLA G. ALCOBER**  
 APB, Secretary

*Prm, Indraguna, Soa Best I.D*

Cc: Engr. Martin Jan E. Mercurio, Head, Department of Geodetic Engineering

*- 6/9/25*



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