





OFFICE OF THE DIRECTOR FOR PHYSICAL PLANT

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November 04, 2021

Dr. **EDGARDO E. TULIN**President
VSU, Baybay City, Leyte



Sir:

The appointment of Mr. Roger T. Muaña will expire on November 9, 2021. Since his services are still very much needed to Motor Pool Services/PPO, renewal of his appointment as Administrative Aide VI is hereby highly recommended.

Very truly yours,

MARLON G. BURLAS Head, Motor Pool

Recommending Approval:

MARIO LILIO P. VALENZONA Director, PPO

Approved:

EDGARDO E. TULIN

President, VSU