

**EXCERPT FROM THE APPROVED MINUTES OF THE
8th Academic Personnel Board Meeting**

*OVPAAC Conference Room
April 10, 2025*

The recommendation of the Department of Geodetic Engineering Personnel Committee to hire Engr. Jane Melody Grace A. Marapao and Engr. Carolina I M. Balamoria as Temporary Instructor I for the 2nd Semester AY 2024-2025.

Name	Employment Status	Name of Faculty being Replaced	Rank in Screening Conducted	Degree and Major Field of Specialization		School & Year Obtained	Honors' Received	Eligibility	TPES Rating
MARAPAO, Jane Melody Grace A.	<input checked="" type="checkbox"/> Regular- <input type="checkbox"/> Temporary <input type="checkbox"/> Substitute <input type="checkbox"/> Part-time	NA	1 st	Undergrad	BS Geodetic Engineering	Caraga State University, 2024	None	RA 1080 (Geodetic Engr.)	NA
				Masters	None	NA	None		
				Doctorate	None	NA	NA		
BALAMORIA, Carolina I M.	<input checked="" type="checkbox"/> Regular- <input type="checkbox"/> Temporary <input type="checkbox"/> Substitute <input type="checkbox"/> Part-time	NA	3 rd	Undergrad	BS Geodetic Engineering	Visayas State University, 2023	None	RA 1080 (Geodetic Engr.)	NA
				Masters	None	NA	None		
				Doctorate	None	NA	NA		

Ranking of Teaching Applicant

Name of Applicants	Academic Background (40%)	Work Experience (10%)	Professional Development Achievement & Honors (10%)	Interview (10%)	Teaching Demonstration (20%)	Eligibility (5%)	Other Qualification (5%)	Total (100%)	Rank
MARAPAO, Jane Melody Grace A.	14	0.10	7.98	7.98	19.30	5	5	51.38	1 st
DELOSO, Sweet Grace B.	14	0.50	0.10	7.42	18.17	5	5	50.18	2 nd Waived
BALAMORIA, Carolina I M.	13	0.10	0.10	7.45	17.30	5	5	47.95	3 rd

Thereupon, below is the APB action which was approved by the University President.

APB Resolution No. 140
Series of 2025

Attesting the validity of the assessment of the three (3) applicants for the two (2) Instructor I position of DGE and appointing of Engr. Jane Melody Grace A. Marapao and Engr. Carolina I M. Balamoria as temporary, subject to compliance on COMELEC Resolution 11059 "Prohibition against appointment or hiring of new employees, creation of new positions, promotion or giving of salary increases; remuneration or privilege; transfer or detail of civil service employees".

April 10, 2025

Certified True and Correct:


LUVILLA G. ALCOBER
APB, Secretary

Cc: **Engr. Martin Jan E. Mercurio, Head, Department of Geodetic Engineering**



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