



27 September 2022

**MR. ARVIC B. ARTIGAS**

Cantuhaon, Palompon, Leyte

Subject: Unsuccessful job application to the position of Adm. Aide III (Clerk I)

Dear **Mr. Artigas**;

Thank you for your interest in the university and for applying to the position of Administrative Aide III (Clerk I) for the Department of Pest Management. Unfortunately on this occasion, your claim for the position was not as strong compared to other candidate/s. Hence, your application was unsuccessful this time.

We will, however, keep your resume on record and get in touch with you about future opportunities. Should you wish to discuss the outcome of your application further, please do not hesitate to contact us directly at the contact information provided above.

We wish you every personal and professional success in your future endeavors.

Sincerely,

**MS. HONEY SOFIA V. COLIS**

OIC Director, Human Resource Management