

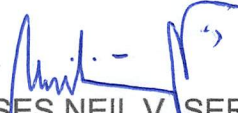
Republic of the Philippines  
VISAYAS STATE UNIVERSITY  
ViSCA, Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms./Mr. TONI MARC L. DARGANTES has assumed the duties and responsibilities as Planning Officer III of Planning Office effective October 16, 2024.

This certification is issued in connection with the issuance of the appointment of Ms./Mr. TONI MARC L. DARGANTES as Planning Officer III.

Done this 23<sup>rd</sup> day of October, 2024 in Visayas State University.

  
MOISES NEIL V. SERENO  
Head of Office/Department/Unit

Date: October 16, 2024

Attested by:

  
HONEY SOFIA V. COLIS  
**HRMO**

201 file  
Admin  
COA  
CSC

*For submission to CSC FO  
within 30 days from the  
date of assumption of the  
appointee*

CS Form No. 33-B  
Revised 2018

(Stamp of Date of Receipt)

Republic of the Philippines  
VISAYAS STATE UNIVERSITY  
Baybay City, Leyte

Mr./Mrs./Ms.: TONI MARC L. DARGANTES

You are hereby appointed as Planning Officer III (SG 18, Step 1)  
(Position Title)

under Permanent status at the Planning Office  
(Permanent, Temporary, etc.) (Office/Department/Unit)

with a compensation rate of FORTY-NINE THOUSAND FIFTEEN (P 49,015.00) pesos per month.

The nature of this appointment is Promotion vice N/A  
(Original, Promotion, etc.)

who N/A with plantilla Item No. VISCAB-PLO3-8-2023 Page 3 of 28 pp.  
(Transferred, Retired, etc.)

This appointment shall take effect on the date of signing by the appointing officer/authority.  
Subject to CSC attestation of the promotional appointment of the incumbent of the previous position.

Very truly yours,

PROSE IVY G. YEPES  
Appointing Officer/Authority

October 16, 2024  
Date of Signing

Accredited/Deregulated Pursuant to  
CSC Resolution No. 1801514, s. 2018  
dated 12/18/2018

DRY SEAL

(Stamp of Date of Receipt)