



**EXCERPT FROM THE APPROVED MINUTES OF THE  
Non- Academic Personnel Board Meeting**

May 17, 2023; 9:00 am

Virtual meeting via Google Meet: <https://meet.google.com/qjr-wccc-qdo>

The presentation of Final Comparative Assessment of Broadcast Production Supervisor for DYDC, was presented and deliberated.

Plantilla Item No.: BROPS-1-1998  
Position: Broadcast Production Supervisor  
Educ. Requirement: Bachelor's degree relevant to the job  
Elig. Requirement: Career Service (Professional) Second Level  
Experience Requirement: 2 years of relevant experience  
Training Requirement: 8 hours of relevant training

NAME	AGE	ELIG	EDUCATION (15%)		EXP (15%)	PERF (20%)	POTENTIAL (10%)		TRNG (5%)	AWD (5%)	PCPT (15%)	SKILL (15%)	TOTAL	Rank
			Degree	Pts.	Pts.	Pts.	Sup. (5%)	NAPB (5%)	Pts.	Pts.	Pts.	Pts.		
GONGORA, Mikaela M.	24	PD 907: Honor Eligibility	MS Development Communication (30 units) BS Development Communication	11	2.56	9.28	5.00	4.33	5	4	12.87	11.25	65.29	1st

Thereupon, below is the NAPB action which was approved by the University President.

**Deliberation:**

After re-publication of the position due to the expiry of its validity, a 9-month period per CSC's Omnibus Rules on Appointment and Other Human Resource Actions (ORA-OHRA) Revised July 2018, all four (4) former applicants are automatically considered. Three (3) applicants (Mses. Alao, Gongora, and/or Bañoc) have re-applied and submitted additional proof of credentials. Since all candidates were already subjected to interview and skills test, assessment were done only on the work experiences (change of reckoning period), awards received and trainings attended. After final assessment, Ms. Gongora still topped other candidates for the position.

Thereupon, below is the NAPB action which was approved by the University President.

**NAPB Resolution No. 147**  
Series of 2023

Recommending approval to appoint Ms. Mikaela M. Gongora as Broadcast Production Supervisor for DYDC being the top rank applicant after the re-publication of the position subject to BOR approval.

May 17, 2023

Certified True and Correct:

  
**LUVILLA G. ALCOBER**  
OIC - Secretary, NAPB

cc: **Dr. Rotacio S. Gravoso**, *Station Manager, Radio Station (DYDC)*  
**Ms. Mikaela M. Gongora**