

EXCERPT FROM THE APPROVED MINUTES OF THE 21st Non-Academic Personnel Board Meeting

Via Zoom: Meeting ID: 955 8868 6174
June 03 & 04, 2025

- Sept. 17 - 27, 2024
- Appt: June 16
- Assump. ?

The Presentation of Final Comparative for the Assistant II (Property Custodian) for SPO/SPM, was presented and deliberated.

Plantilla Item No.: ADAS2-83-2023
Position: Administrative Assistant II (Property Custodian)
Educ. Requirement: Completion of two years studies in college
Elig. Requirement: Career Service (Sub-Professional) First Level Eligibility
Experience Requirement: 1 year of relevant experience
Training Requirement: 4 hours of relevant training
Salary Grade: 8 (Php 19,744.00)
Job Code: HYPKIM

June 14

NAME	AGE	SEX	ELIG	EDUCATION (15%)		EXP (15%)	PERF (20%)	POT (10%)	TRNG (5%)	AWD (5%)	PCPT (15%)	SKILLS (15%)	TOTAL
				Degree	Pts.	Pts.	Pts.	Pts.	Pts.	Pts.	Pts.	Pts.	
VERGARA, Rafael Jr. B.	54	M	CSSP	AB Political Science Grad.	12	15.00	9.69	8.75	5	0	11.85	5.00	67.29

Thereupon, below is the NAPB action which was approved by the University President.

NAPB Resolution No. 198 Series of 2025

Submitting the result of the final comparative assessment of the five (5) shortlisted applicants for the position of Administrative Aide III (Clerk I)-Casual for FMO. For the appointing officer to select the deemed most qualified for appointment to the vacant position.

June 03 & 04, 2025

President's Notation: "Appointing Mr. Rafael B. Vergara Jr."

Certified True and Correct:


LUVILLA G. ALCOBER
NAPB, Secretary

Cc: **Ms. Vivian V. Balbarino**, Head, Supply and Property Management
Mr. Rafael B. Vergara Jr
Dr. Mark Gil A. Vega, Head, Instructional Materials Development

- 7/1/25
- v. Nozal 7/4/25



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No. 012-25- 198