



**VISAYAS**  
STATE UNIVERSITY



**HUMAN RESOURCE  
MANAGEMENT  
OFFICE**

**EXCERPT FROM THE APPROVED MINUTES OF THE  
42<sup>nd</sup> Non-Academic Personnel Board Meeting**

Via Zoom: Meeting ID: 927 0545 3225  
December 03, 2024

*Handwritten signature and date: 1/2/25*

The Presentation of Final Comparative for the Administrative Officer IV (Logistics Management officer II) for PPO, was presented and deliberated.

Plantilla Item No.: ADOF4-21-2004  
Position: Administrative Officer IV (Logistics Management Officer II)  
Educ. Requirement: Bachelor's degree (preferably in Engineering)  
Elig. Requirement: Career Service (Professional) Second Level Eligibility (preferably RA 1080)  
Experience Requirement: 1 year of relevant experience  
Training Requirement: 4 hours of relevant training  
Salary Grade: 15(P36,619.00)  
Job Code: EJLMZA  
Designated Office: PPO

*P: July 3 - July 17*

*Jan. 2*

NAME	AGE	ELIG	EDUCATION (15%)		EXP (15%)	PERF (20%)	POT (10%)	TRNG (5%)	AWD (5%)	PCPT (15%)	SKILLS (15%)	TOTAL	RANKING
			Degree	Pts.	Pts.	Pts.	Pts.	Pts.	Pts.	Pts.	Pts.		
SAJULGA, Eric E.	30	Reg. Electrical Engr. (12/12/2025)	BS in Electrical Engineering Grad.	10	3.95	9.50	9.45	5.00	0.00	12.39	6.00	56.29	1 <sup>st</sup>

Thereupon, below is the NAPB action which was approved by the University President.

**NAPB Resolution No. 426**  
Series of 2024

Submitting the result of the final comparative assessment of the two (2) shortlisted applicants for the position of Administrative Officer IV (Logistics Management officer II) for PPO with Engr. Eric E. Sajulga as the top-rank applicant. For the appointing officer to select the deemed most qualified for appointment to the vacant position.

December 03, 2024

**President's Notation: "Appointing top-rank Applicant."**

Certified True and Correct:

*Handwritten signature of Honey Sofia V. Colis*  
**HONEY SOFIA V. COLIS**  
Director, HRMO

Cc: Engr. Marlon G. Burlas, Director, Physical Plant Office  
Engr. Eric E. Sajulga

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