

**EXCERPT FROM THE APPROVED MINUTES OF THE
20th Non-Academic Personnel Board Meeting**

Virtual meeting via Zoom: (Meeting ID: 959 2179 6034)
July 02, 2024

The Presentation of Final Comparative for the Administrative Officer IV (HRM Officer II) for HRMO, was presented and deliberated.

Plantilla Item No.:	ADOF4-35-2023
Position:	ADMINISTRATIVE OFFICER IV (HUMAN RESOURCE MANAGEMENT OFFICER II)
Educ. Requirement:	Bachelor's Degree
Elig. Requirement:	Career Service (Professional) Second Level Eligibility
Experience Requirement:	1 year of relevant experience (preferably in HR Management Work)
Training Requirement:	4 hours relevant training (preferably on CSC organized HRM trainings)
Salary Grade:	15 (P36, 619.00)
Job Code:	SQNCPB

NAME	AGE	ELIG	EDUCATION (15%)		EXP (15%)	PERF (20%)	POT (10%)	TRNG (5%)	AWD (5%)	PCPT (15%)	SKILLS (15%)	TOTAL	RANKING
			Degree	Pts.	Pts.	Pts.	Pts.	Pts.	Pts.	Pts.	Pts.		
ALCOBER, Luvilla G.	41	CSP CSSP	Master in Mgmt. (9units) BS in Statistics Grad.	10	15.00	9.89	9.95	5.00	2.00	14.37	13.83	80.04	1 st

Thereupon, below is the NAPB action which was approved by the University President.

**NAPB Resolution No. 235
Series of 2024**

Submitting the result of the final comparative assessment of the six (6) shortlisted applicants for the position of Administrative Officer IV (HRM Officer II) for HRMO with Ms. Luvilla G. Alcober as the top-rank applicant. For the appointing officer to select the deemed most qualified for appointment to the vacant position.



July 02, 2024

President's Notation: "Appointing the Top-rank Applicant"

Certified True and Correct:


JENNIFER E. ANDO
NAPB, Secretary

Cc: Ms. Honey Sofia V. Colis, Director, Human Resource Management Office
Ms. Luvilla G. Alcober

 7/19/24
 7/19/24

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