



**EXCERPT FROM THE APPROVED MINUTES OF THE
Non- Academic Personnel Board Meeting**

February 03, 2023

Virtual meeting via : <https://meet.google.com/bcj-ckmd-fmp>

The letter of Ms. Frances Ann A. Santos declining the Admin. Aide III (Clerk I) permanent position at DMATH awarded to her, was presented and deliberated.

Plantilla Item No.: ADA3-162-2004; ADA3-186-2004; ADA3-190-2004; & ADA3-194-2004
vice Letty Jean C. Lor, Carren Mae B. Vilbar, Maria Precilla P. Balo & Les Andre B. Pamaos
Position: ADMINISTRATIVE AIDE III (CLERK I)
Educ. Requirement: Completion of 2 years studies in college
Elig. Requirement: CS (Subprofessional) First Level Eligibility
Experience Requirement: None Required
Training Requirement: None Required

NAME	AGE	ELIG	EDUCATION (15%)		EXP (15%)	PERF (20%)	POTENTIAL (10%)		TRNG (5%)	AWARDS (5%)	PCPT (15%)	SKILLS (15%)	TOTAL	Rank	Office Assignment
			Degree	Pts.	Pts.	Pts.	Sup. (5%)	NAPB (5%)	Pts.	Pts.	Pts.	Pts.			
APAS, Genalyn M.	29	CSP	BS Agribusiness	12.00	4.82	9.60	4.85	4.33	5	0	12.33	12.22	65.15	7	DMATH in lieu of Ms. Santos

Thereupon, below is the NAPB action which was approved by the University President.

NAPB Resolution No. 56

Series of 2023

Recommending approval to appoint the applicant next in the ranking, Ms. Genalyn M. Apas for the Administrative Aide III (Clerk I) regular position of DMATH in lieu of Ms. Frances Ann A. Santos who waived the position.

February 03, 2023

Certified True and Correct:

Miriam M. De La Torre
MIRIAM M. DE LA TORRE
NAPB Secretary

cc: **Dr. Eusebio R. Lina, Head, DMATH**
Ms. Genalyn M. Apas, DBiotech
Mr. Lourd Franz M. Gabunada, Head, DBiotech

2/15/23
Richard M. Kudab