

RECRUITMENT, SELECTION, PLACEMENT AND PERSONNEL RECORDS OFFICE

Visca Baybay City, Leyte 6521-A, Philippines Phone/Fax: 565-0600 local 563-7323 Email Address: prpeo@vsu.edu.ph Website: www.vsu.edu.ph

EXCERPT FROM THE APPROVED MINUTES OF THE Non-Academic Personnel Board Meeting

May 12, 2023; 9:00 am

Virtual meeting via Google Meet: https://meet.google.com/snw-rctq-mzp

The presentation of Final Comparative Assessment of Adm. Aide I (Utility Worker I) for VSUIHS (repeat presentation), was presented and deliberated.

Plantilla Item No.:

ADA1-183-2004 vice Jeffrey M. Tumulak

Position:

ADMINISTRATIVE AIDE I (Utility Worker I)

Educ. Requirement:

Elementary School Graduate

Elig. Requirement:

None Required

Exp. Requirement:

None Required

Training Requirement:

None Required

NAME	AGE	ELIG	EDUCATION (15%)		EXP (15%)	PERF (20%)	POTENTIAL (10%)		TRNG (5%)	AWD (5%)	PCPT (15%)	SKILL (15%)	TOTAL
			Degree	Pts.	Pts.	Pts.	Sup. (5%)	NAPB (5%)	Pts.	Pts.	Pts.	Pts.	
IGOT, Tirso Jr. E.	42	None	BAS (2nd yr. College.)	15	15.00	8.46	4.80	4.40	5	0	12.21	0	64.87

Thereupon, below is the NAPB action which was approved by the University President.

NAPB Resolution No. 139

Series of 2023

Recommending approval to appoint Mr. Tirso E. Igot Jr. as an Administrative Aide I (Utility Worker I) for VSUIHS being the first-rank applicant.

May 12, 2023

Certified True and Correct:

MIRIAM M. DE LA TORRE NAPB Secretary

Mr. T. Igot, Jr. is advised to see Ms. Jenefer B. Jayme of HRMO for the appointment requirements to be complied the soonest possible time.
/ Thank you.

cc: Dr. Shalom Grace C. Sugano, Principal, VIHS

Mr. Tirso E. Igot, Jr. University Learning Commons (Library)

Mr. Vicente A. Gilos, Chief, University Learning Commons (Library)

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