



**EXCERPT FROM THE APPROVED MINUTES OF THE
Non- Academic Personnel Board Meeting**

May 12, 2023; 9:00 am

Virtual meeting via Google Meet: <https://meet.google.com/snw-rctq-mzp>

The presentation of Final Comparative Assessment of Adm. Aide I (Utility Worker I) for VSUIHS (repeat presentation) , was presented and deliberated.

Plantilla Item No.: ADA1-183-2004 vice Jeffrey M. Tumalak
Position: ADMINISTRATIVE AIDE I (Utility Worker I)
Educ. Requirement: Elementary School Graduate
Elig. Requirement: None Required
Exp. Requirement: None Required
Training Requirement: None Required

NAME	AGE	ELIG	EDUCATION (15%)		EXP (15%)	PERF (20%)	POTENTIAL (10%)		TRNG (5%)	AWD (5%)	PCPT (15%)	SKILL (15%)	TOTAL
			Degree	Pts.	Pts.	Pts.	Sup. (5%)	NAPB (5%)	Pts.	Pts.	Pts.	Pts.	
IGOT, Tirso Jr. E.	42	None	BAS (2nd yr. College.)	15	15.00	8.46	4.80	4.40	5	0	12.21	0	64.87

Thereupon, below is the NAPB action which was approved by the University President.

NAPB Resolution No. 139
Series of 2023

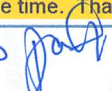
Recommending approval to appoint Mr. Tirso E. Igot Jr. as an Administrative Aide I (Utility Worker I) for VSUIHS being the first-rank applicant.

May 12, 2023

Certified True and Correct:


MIRIAM M. DE LA TORRE
NAPB Secretary

Mr. T. Igot, Jr. is advised to see Ms. Jenefer B. Jayme of HRMO for the appointment requirements to be complied the soonest possible time. Thank you.

cc: **Dr. Shalom Grace C. Sugano**, Principal, VIHS - 5/23/23 
Mr. Tirso E. Igot, Jr. University Learning Commons (Library)
Mr. Vicente A. Gilos, Chief, University Learning Commons (Library) 