



**EXCERPT FROM THE APPROVED MINUTES OF THE
Non- Academic Personnel Board Meeting**

May 10, 2023; 9:00 am

Virtual meeting via Google Meet: <https://meet.google.com/jxm-kxtm-tp>

The presentation of Final Comparative Assessment of Administrative Aide III (Clerk I) casual for DPBG, was presented and deliberated.

Plantilla Item No.: L/S
Position: ADMINISTRATIVE AIDE III (Clerk I)
Educ. Requirement: Completion of 2 years studies in College
Elig. Requirement: Preferably with CS (Sub Professional) First Level Eligibility
Exp. Requirement: None Required
Training Requirement: None Required

NAME	AGE	ELIG	EDUCATION (15%)		EXP (15%)	PERF (20%)	POTENTIAL (10%)		TRNG (5%)	AWD (5%)	PCPT (15%)	SKILL (15%)	TOTAL
			Degree	Pts.	Pts.	Pts.	Sup. (5%)	NAPB (5%)	Pts.	Pts.	Pts.	Pts.	
Fernandez, Lindon M.	30	CSSP VSU Clerical Exam Passer	BSHRTM	12	9.54	9.90	5.00	4.67	5	0	13.14	11.00	70.25

Thereupon, below is the NAPB action which was approved by the University President.

NAPB Resolution No. 126

Series of 2023

Recommending approval to appoint Mr. Lindon M. Fernandez as the Administrative Aide III (Clerk I) position on Casual status for DPBG being the top-rank applicant.

Certified True and Correct:


MIRIAM M. DE LA TORRE
NAPB Secretary

Mr. L. Fernandez is advised to see Ms. Jenefer B. Jayme of HRMO for the appointment requirements to be complied the soonest possible time. Thank you.

cc: **Ms. Jedi Joy B. Mahilum, Head, DPBG**
Mr. Lindon M. Fernandez, Supply & Property Office
Ms. Alicia M. Flores, Head, Supply & Property Office