



VISAYAS
STATE UNIVERSITY

HUMAN RESOURCE MANAGEMENT AND DEVELOPMENT

**EXCERPT FROM THE APPROVED MINUTES OF THE
27th Non-Academic Personnel Board Meeting**

Via Zoom: Meeting ID: 942 3589 8325
July 09, 2025

June 13, 2025 - June 27, 2025

The Presentation of Final Comparative for the Administrative Aide VI (Clerk III) for Cashiering, was presented and deliberated.

Plantilla Item No.: "ADA6-110-2023"
Position: ADMINISTRATIVE AIDE VI (CLERK III)
Educ. Requirement: Completion of 2 years studies in college
Elig. Requirement: Career Service (Subprofessional)/ First Level Eligibility
Experience Requirement: None Required (preferably with cashiering experience)
Training Requirement: None Required
Salary Grade: 6 (18,957.00)
Jobe Code: QSIXEP
Office: Cash Office

July 14

NAME	AGE	SEX	ELIG	EDUCATION (15%)		EXP (15%)	PERF (20%)	POT (10%)	TRNG (5%)	AWD (5%)	PCPT (15%)	SKILLS (15%)	TOTAL	RANK
				Degree	Pts.	Pts.	Pts.	Pts.	Pts.	Pts.	Pts.	Pts.		
OPPURA, Mari Angela M.	25	F	CSP	BS in Business Administration Graduate	12	2.47	10.00	9.95	5.00	0.00	14.73	14.60	68.75	1 st

Thereupon, below is the NAPB action which was approved by the University President.

NAPB Resolution No. 259
Series of 2025

Submitting the result of the final comparative assessment of the seven (7) shortlisted applicants for the position of Administrative Aide VI (Clerk III) for Cashiering. For the appointing officer to select the deemed most qualified for appointment to the vacant position.

July 09, 2025

President's Notation: "Appointing the top-ranked applicant, Ms. Mari Angela M. Oppura."

Certified True and Correct:


LUVILLA G. ALCOBER
NAPB, Secretary

Cc: **Ms. Queen-ever Y. Atupan, Head, Cashiering**
Ms. Mari Angela M. Oppura

8/07/22/25



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Page 1 of 1
FM-VSU-10
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