



VISAYAS
STATE UNIVERSITY



**HUMAN RESOURCE
MANAGEMENT
OFFICE**

EXCERPT FROM THE APPROVED 1st ENDORSEMENT

July 22, 2024

Non-Academic Personnel Board

The Final Comparative for the Administrative Officer II (Budget Officer I) for the Budget Office.

Plantilla Item No.:	ADOF2-50-2023
Position:	Administrative Officer II (Budget Officer I)
Educ. Requirement:	Bachelor's degree relevant to the job
Elig. Requirement:	Career Service (Professional) Second Level Eligibility
Experience Requirement:	None required
Training Requirement:	None required
Job Code:	DLTEQO
Salary Grade:	11 (P27,000.00)

NAME	AGE	ELIG	EDUCATION (15%)		EXP (15%)	PERF (20%)	POT (10%)	TRNG (5%)	AWD (5%)	PCPT (15%)	SKILLS (15%)	TOTAL	RANKING
			Degree	Pts.	Pts.	Pts.	Pts.	Pts.	Pts.	Pts.	Pts.		
GERALDO, Mona Nena B.	37	CSP	BS in Agribusiness Grad.	10	6.69	9.77	9.71	5.00	0.00	14.13	12.94	68.24	2 nd

Thereupon, below is the NAPB action which was approved by the University President.

NAPB action through referendum dated July 22, 2024:

Submitting the result of the final comparative assessment of the five (5) shortlisted applicants for the position of Administrative Officer II (Budget Officer I) for the Budget Office with Ms. Mona Nena B. Geraldo (2nd rank), Mr. Norbert John O. Villas (3rd rank) and Ms. Margielou M. Bermuel (4th rank) for the appointing officer to select the deemed most qualified for appointment to the vacant position.

President's Notation: "Appointing the second-in-rank Applicant"

Certified True and Correct:


JENNIFER E. ANDO
NAPB, Secretary

Cc: **Ms. Alicia M. Flores, Head, Budget Office**
Ms. Mona Nena B. Geraldo

**RECRUITMENT, SELECTION,
PLACEMENT AND PERSONNEL
RECORDS OFFICE**

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