

RECRUITMENT, SELECTION, PLACEMENT AND PERSONNEL RECORDS OFFICE

Visca Baybay City, Leyte 6521-A, Philippines Phone/Fax: 565-0600 local 563-7323 Email Address: prpeo@vsu.edu.ph Website: www.vsu.edu.ph

EXCERPT FROM THE APPROVED MINUTES OF THE Non-Academic Personnel Board Meeting

May 26, 2023; 8:30 am

Virtual meeting via Google Meet: https://meet.google.com/umf-wshv-jpu

The presentation of final comparative assessment for Administrative Aide III (Clerk I) office to be identified by HRMO

Plantilla Item No.: Position:

Educ. Requirement: Elig. Requirement:

Exp. Requirement: Training Requirement:

ADA3-188-2004 vice Jansel Joi C. Villas ADMINISTRATIVE AIDE III (CLERK I) Completion of 2 years studies in college

Career Service (Subprofessional) First Level Eligibility

None Required None Required

NAME	AG E	ELIG	EDUCATION (15%)		EXP (15%)	PERF (20%)	POTENTIAL (10%)		TRNG (5%)	AWD (5%)	PCPT (15%)	SKILL (15%)	TOTAL	REM ARK
			Degree	Pts.	Pts.	Pts.	Sup. (5%)	NAPB (5%)	Pts.	Pts.	Pts.	Pts.		
PASA, Janet O.	30	CSP	BS in Agribusiness	12.00	5.02	9.70	4.95	4.50	5	0	13.44	12.20	66.81	Reco mmen ded to PRCR TC
ROSELLO, Mikko Zillah D.	29	CSP	Bachelor of Arts in English	12.00	6.10	9.11	5.00	4.33	5	0	13.17	12.00	66.71	

Thereupon, below is the NAPB action which was approved by the University President.

NAPB Resolution No. 160

Series of 2023

Recommending approval to appoint the second-rank applicant, Ms. Mikko Zillah D. Rosello as an Administrative Aide III (Clerk I) permanent position as the first-rank, Ms. Pasa, is already recommended for Administrative Aide III (Clerk I) to PRCTRC.

May 26, 2023

Certified True and Correct:

MIRIAM M. DE LA TORRE NAPB Secretary

cc: Ms. Honey Sofia V. Colis, Director, HRMO

Ms. Mikko Zillah D. Rosello, Dept. of Horticulture

Dr. Rosario A. Salas, Head, DoH

Jul9/03

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