

CS Form No. 33-B
Revised 2018

(Stamp of Date of Receipt)

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Baybay City, Leyte

Mr./Mrs./Ms.: JANNET LESLIE EVELYN S. CODOG

You are hereby appointed as Administrative Aide VI (Clerk III) (SG 6, Step 1)
(Position Title)

under Permanent status at the Quality Assurance Center
(Permanent, Temporary, etc.) (Office/Department/Unit)

with a compensation rate of EIGHTEEN THOUSAND NINE HUNDRED FIFTY-SEVEN

(₱ 18,957.00) pesos per month.

The nature of this appointment is Promotion vice N/A
(Original, Promotion, etc.)

who N/A with plantilla Item No. VISCAB-ADA6- 86-2004 Page 13 of 26 pp.
(Transferred, Retired, etc.)

This appointment shall take effect on the date of signing by the appointing officer/authority.
Subject to CSC attestation of the promotional appointment of the incumbent of the previous position.

Very truly yours,


PROSE IVY G. YEPES
Appointing Officer/Authority

May 15, 2025
Date of Signing

Accredited/Deregulated Pursuant to
CSC Resolution No. 1801514, s. 2018
dated 12/18/2018

DRY SEAL

(Stamp of Date of Receipt)

Republic of the Philippines
VISAYAS STATE UNIVERSITY
ViSCA, Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms. Jannet Leslie Evelyn S. Codog
has assumed the duties and responsibilities as Admin Aide VI
of Quality Assurance Center effective June 13, 2025.

This certification is issued in connection with the issuance of the
appointment of Ms. Codog as Admin Aide VI.

Done this 13 day of June 2025 in Visayas State
University.


JOEL REY U. ACOB
Director, Quality Assurance Center

Date: June 13, 2025

Attested by:


HONEY SOFIA V. COLIS
HRMO

201 file
Admin
COA
CSC

*For submission to CSC FO
within 30 days from the
date of assumption of the
appointee*

REPUBLIC OF THE PHILIPPINES
VISAYAS STATE UNIVERSITY
ViSCA, Baybay City, Leyte

OATH OF OFFICE

I, Jannet Leslie Evelyn S. Codog of Quality Assurance Center
having been appointed to the position of Administrative Aide VI hereby
solemnly swear, that I will faithfully discharge to the best of my ability, the duties of
my present position and of all others that I may hereafter hold under the Republic of
the Philippines; that I will bear true faith and allegiance to the same; that I will obey
the laws, legal orders, and decrees promulgated by the duly constituted authorities of
the Republic of the Philippines; and that I impose this obligation upon myself
voluntarily, without mental reservation or purpose of evasion.

SO HELP ME GOD.


JANNET LESLIE EVELYN S. CODOG

(Signature over Printed Name
of the Appointee)

Government ID: VSU- ID
ID Number : V02088
Date Issued : April 28, 2025

Subscribed and sworn to before me this 10th day of
June, 2025 in VSU, Baybay City, Leyte,
Philippines.


PROSE IVY G. YEPES

(Signature over Printed Name
of Person Administering the
Oath)