



**VISAYAS**  
STATE UNIVERSITY



**HUMAN RESOURCE  
MANAGEMENT  
OFFICE**

**EXCERPT FROM THE APPROVED MINUTES OF THE  
31<sup>st</sup> Non-Academic Personnel Board Meeting**

*OVPAF Conference Room  
September 23, 2024*

The Presentation of Final Comparative for the Planning Officer III for Planning Office, was presented and deliberated.

Plantilla Item No.:	PLO3-8-2023
Position:	Planning Officer III
Educ. Requirement:	Bachelor's degree relevant to the job
Elig. Requirement:	Career Service (Professional) Second Level Eligibility
Experience Requirement:	2 years of relevant experience (preferably with supervisory experience)
Training Requirement:	8 hours of relevant training
Salary Grade:	18 (P46, 725.00)
Job Code:	SKRBAM

NAME	AGE	ELIG	EDUCATION (15%)		EXP (15%)	PERF (20%)	POT (10%)	TRNG (5%)	AWD (5%)	PCPT (15%)	SKILLS (15%)	TOTAL	RANKING
			Degree	Pts.	Pts.	Pts.	Pts.	Pts.	Pts.	Pts.	Pts.		
DARGANTES, Toni Marc L.	40	CSP	MM in Business Mgmt. Grad BS in Computer Science Grad.	12	9.93	9.66	8.95	5.00	0.00	12.99	13.14	71.67	1 <sup>st</sup>

Thereupon, below is the NAPB action which was approved by the University President.

**NAPB Resolution No. 335**  
Series of 2024

Submitting the result of the final comparative assessment of the five (5) shortlisted applicants for the position of Planning Officer III for Planning Office with Mr. Toni Marc L. Dargantes as the top-rank applicant. For the appointing officer to select the deemed most qualified for appointment to the vacant position and subject to UADCO endorsement and BOR approval.

*September 23, 2024*

**President's Notation:** "Appointing the Top-rank Applicant subject to UADCO endorsement and BOR approval."

Certified True and Correct:

  
**JENNIFER E. ANDO**  
NAPB, Secretary

Cc: **Ms. Honey Sofia V. Colis**, Director, Human Resource Management Office

