



**EXCERPT FROM THE APPROVED MINUTES OF THE  
Non-Academic Personnel Board Meeting  
September 30, 2022 1:30 pm  
(Virtual meeting via [meet.google.com/tnk-cxdp-qzn](https://meet.google.com/tnk-cxdp-qzn))**

The comparative Assessment of Administrative Officer-II for ODGS, was presented and deliberated.

Plantilla Item No.	ADOF2-31- 2004
Position:	Administrative Officer II
Educ. Requirement:	Bachelor's Degree
Elig. Requirement:	Career Service ( Professional)
Exp. Requirement:	3 years of relevant experience
Training Requirement:	None required

NAME	AGE	ELIG.	EDUCATION (15%)		EXP. (15%)	PERF (20%)	POTENTIAL (10%)		TRNG (5%)	AWD (5%)	PCPT (15%)	SKILL S (15%)	TOTAL (100%)	Rank
			Degree	Pts.	Pts.	Pts.	Sup. (5%)	NAPB (5%)	Pts.	Pts.	Pts.	Pts.		
LUMACAD, Aniceta M.	54	CSP RA 1080: Lic. Agriculturist	MS in Agronomy (55 units) Teacher Cert. Program (18 units) BS in Agriculture	12.00	5.00	9.71	4.50	5.00	5.00	0.00	13.53	12.86	67.60	1
TANGOG, Jonalyn B.	23	CSP	BS in Computer Science	10.00	3.16	3.80	0.00	4.20	5.00	0.00	12.45	10.71	49.32	2

Thereupon, below is the NAPB action which was approved by the University President.


**NAPB Resolution No. 211  
Series of 2022**

Recommending approval to hire the top ranked applicant Ms. Aniceta M. Lumacad as AO-II for ODGS.

September 30, 2022

Certified True and Correct:

  
**JENNIFER E. ANDO**  
NAPB Secretary

cc: **Dr. Anabella B. Tulin, Dean, ODGS**   
**Prof. Elsie E. Salamat, Head, OHACR**  
**Aniceta M. Lumacad, Admin Staff, OHACR** 