



**VISAYAS**  
STATE UNIVERSITY

## HUMAN RESOURCE MANAGEMENT AND DEVELOPMENT

### EXCERPT FROM THE APPROVED MINUTES OF THE 29<sup>th</sup> Non-Academic Personnel Board Meeting

Via Zoom: Meeting ID: 961 2229 0193  
August 06, 2025

Aug-14, 2024

May 13 - 24, 2025

The Presentation of Final Comparative for the Administrative Aide VI (Clerk III) for DMet, was presented and deliberated.

Plantilla Item No.: ADA6-92-2004  
Position: Administrative Aide VI (Clerk III)  
Educ. Requirement: Completion of two years studies in college  
Elig. Requirement: Career Service (Subprofessional) First Level Eligibility  
Experience Requirement: None Required  
Training Requirement: None Required  
Salary Grade: 6 (Php 18,957.00)  
Designated Office: DMET  
Job Code: CTFWRE

NAME	AGE	SEX	ELIG	EDUCATION (15%)		EXP (15%)	PERF (20%)	POT (10%)	TRNG (5%)	AWD (5%)	PCPT (15%)	SKILLS (15%)	TOTAL	RANK
				Degree	Pts.	Pts.	Pts.	Pts.	Pts.	Pts.	Pts.	Pts.		
BULAWAN, Jonalyn A.	38	F	CSSP	BS in Agribusiness Graduate	12	2.26	10.00	10.00	5.00	0.00	13.74	11.67	64.67	2 <sup>nd</sup>

Thereupon, below is the NAPB action which was approved by the University President.

### NAPB Resolution No. 289 Series of 2025

Submitting the result of the final comparative assessment of the five (5) shortlisted applicants for the position of Administrative Aide VI (Clerk III) for DMet. For the appointing officer to select the deemed most qualified for appointment to the vacant position.

August 06, 2025

**President's Notation:** "Appointing the second-in-ranked applicant, Ms. Jonalyn A. Bulawan."

Certified True and Correct:

  
**LUVILLA G. ALCOBER**  
NAPB, Secretary

Cc: **Mr. Charlindo S. Torrion**, Head, Department of Meteorology  
**Ms. Jonalyn A. Bulawan**

> -  8/8/25



#### RECRUITMENT, SELECTION, PLACEMENT AND PERSONNEL RECORDS OFFICE

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Page 1 of 1  
**FM-VSU-10**  
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