



**EXCERPT FROM THE APPROVED MINUTES OF THE  
Non- Academic Personnel Board Meeting  
February 17, 2023**  
via Google meet: <https://meet.google.com/pvk-ztax-ebm>

The final comparative assessment of Administrative Aide III (Clerk I) Permanent, was presented and deliberated.

Plantilla Item No. ADA3-172-2004  
Position: Administrative Aide III (Clerk I)  
Educ. Requirement: Completion of 2 years studies in College  
Elig. Requirement: CS (Sub-Prof.) First Level Eligibility  
Exp. Requirement: None Required  
Training Requirement: None Required

NAME	AGE	ELIG.	EDUCATION (15%)		EXP. (15%)	PERF (20%)	POTENTIAL (10%)		TRNG (5%)	AWARD (5%)	PCPT (15%)	SKILLS (15%)	TOTAL (100%)	RANK
			Degree	Pts.	Pts.	Pts.	Sup. (5%)	NAPB (5%)	Pts.	Pts.	Pts.	Pts.		
MUERTIGUE, Jesibel L.	30	CSSP	BS Educ. Studies (72 units: Graduating) BS Nursing (103 units)	11.00	4.29	9.75	4.90	4.33	5	0	14.28	12.40	65.95	1 <sup>st</sup>

Thereupon, below is the NAPB action which was approved by the University President.

**NAPB Resolution No. 70**  
Series of 2023

Recommending approval to appoint the top rank candidate, Ms. Jesibel L. Muertigue, for the Administrative Aide III (Clerk I) permanent position.

February 17, 2023

Certified True and Correct:

  
**MIRIAM M. DE LA TORRE**  
NAPB Secretary

cc: **Ms. Jesibel L. Muertigue, CFES**  
**Dr. Dennis P. Peque, Dean, CFES**

