

CS Form No. 33-B  
Revised 2018

(Stamp of Date of Receipt)

Republic of the Philippines  
VISAYAS STATE UNIVERSITY  
Baybay City, Leyte

Mr./Mrs./Ms.: JENNIFER G. TINAJA

You are hereby appointed as Administrative Aide III (SG 3, Step 1)  
(Position Title) Clerk I

under Permanent status at the Office the of Head Income Generating Projects  
(Permanent, Temporary, etc.) (Office/Department/Unit)

with a compensation rate of FOURTEEN THOUSAND SIX HUNDRED SEVENTY-EIGHT (P  
14,678.00) pesos per month.

The nature of this appointment is Reappointment vice N/A  
(Original, Promotion, etc.)

who N/A with plantilla Item No. VISCAB-ADA3-192-2004 Page 18 of 22 pp.  
(Transferred, Retired, etc.)

This appointment shall take effect on the date of signing by the appointing officer/authority.

Very truly yours,

  
EDGARDO E. TULIN  
Appointing Officer/Authority

February 06, 2023  
Date of Signing

Accredited/Deregulated Pursuant to  
CSC Resolution No. 1801514, s. 2018  
dated 12/18/2018

DRY SEAL

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**SUBJECT TO TWO (2) YEARS PROBATIONARY PERIOD**  
per 2018 approved VSU MSP