



**EXCERPT FROM THE APPROVED MINUTES OF THE
Non-Academic Personnel Board Meeting
February 26, 2024 at 1:30 PM
Virtual meeting via Google Meet: (:meet.google.com/vos-bbnp-imx)**

The Presentation of Final Comparative for the Administrative Assistant II (ECET II) for DYDC, was presented and deliberated.

Plantilla Item No.:	ADAS2-51-2004
Position:	ADMINISTRATIVE ASSISTANT II (ELECTRONICS & COMM EQUIPT TECH II)
Educ. Requirement:	Completion of 2 years studies in College or High School graduate with relevant vocational/ trade course
Elig. Requirement:	Electronics Equipment Technician (MC 10 s. 2013 Cat. II)*
Experience Requirement:	1 year of relevant experience
Training Requirement:	4 hours of relevant training
Salary Grade	8 Php 19744.00
Jobe Code	ILDFWC

NAME	AGE	ELIG	EDUCATION (15%)		EXP (15%)	PERF (20%)	POT (10 %)	TRNG (5%)	AWD (5%)	PCP T (15 %)	SKIL LS (15%)	TOTAL	RANKING
			Degree	Pts.	Pts.	Pts.	Pts.	Pts.	Pts.	Pts.	Pts.		
GUCELA, Arnel P.	43	CSC- Electronics Equipment Technician	Electronics Technology Grad.	10	15.00	9.60	9.62	5.00	0.00	12.8 4	10.88	72.94	Lone applicant

Thereupon, below is the NAPB action which was approved by the OIC, University President.

**NAPB Resolution No. 81
Series of 2024**

Submitting the result of the final comparative assessment of the shortlisted applicant for the position of Administrative Assistant II (ECET II) for DYDC with Mr. Arnel P. Gucela as the lone applicant. Subject for the appointing officer to select the deemed most qualified for appointment to the vacant position.


February 26, 2024

OIC President's Notation: "Appointing the Lone Applicant"

Certified True and Correct:


JENNIFER E. ANDO
NAPB Secretary

cc: **Ms. Mikaela M. Gongora**, OIC Station Manager, Radio Station (DYDC)
Mr. Arnel P. Gucela


3/6/24