



**EXCERPT FROM THE APPROVED MINUTES OF THE
Non- Academic Personnel Board Meeting**
March 15, 2023; 8:30 am
Virtual meeting via meet.google.com/jpd-rqjf-zwj

The final Comparative Assessment of Administrative Aide VI for DoPAC, was presented and deliberated.

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|-----------------------|---|
| Plantilla Item No.: | ADA6-87-2004 vice Thelma Apas |
| Position: | ADMINISTRATIVE AIDE VI (Clerk III) |
| Educ. Requirement: | Completion of 2 yrs. studies in College |
| Elig. Requirement: | Career Service (Sub-Prof) First Level Eligibility |
| Exp. Requirement: | None Required |
| Training Requirement: | None Required |

| NAME | AGE | ELIG | EDUCATION (15%) | | EXP (15%) Pts. | PERF (20%) Pts. | POTENTIAL (10%) | | TRNG (5%) Pts. | AWARD (5%) Pts. | PCPT (15%) Pts. | SKILL (15%) Pts. | TOTAL |
|----------------------|-----|------|--|-------|----------------------|-----------------------|--------------------|------------|----------------------|-----------------------|-----------------------|------------------------|-------|
| | | | Degree | Pts. | | | Sup 5% | NAPB 5% | | | | | |
| MIÑOZA, Susana B. | 41 | CSP | Master of Management (40 units) BS in Statistics | 14.00 | 9.72 | 9.87 | 4.90 | 4.67 | 5 | 0 | 13.44 | 13.50 | 75.10 |

Thereupon, below is the NAPB action which was approved by the University President.


NAPB Resolution No. 82
Series of 2023

Recommending approval to appoint the top rank candidate, Ms. Susana B. Miñoza, as Administrative Aide VI (Clerk III) for DPAC.

March 15, 2023

Certified True and Correct:


MIRIAM M. DE LA TORRE
NAPB Secretary

cc: **Dr. Elizabeth Quevedo, Head, DoPAC** 
Ms. Susana B. Miñoza, Renewable Energy Research Center(RERC)
Engr. Eldon P. de Padua, Director, Renewal Energy Research Center (RERC) 