

Republic of the Philippines


(Stamp of Date of Receipt)

VISAYAS STATE UNIVERSITY
(Name of Agency)

PLANTILLA OF CASUAL APPOINTMENTS

Department/Office: Department of Forest Science
INSTRUCTIONS:

Source of Funds: A.I.a

NAME OF APPOINTEE/S					POSITION TITLE (Do not abbreviate)	EQUIVALENT SALARY/ JOB/ PAY GRADE	DAILY WAGE	PERIOD OF EMPLOYMENT		NATURE OF APPOINTMENT (Original/ Reappointment/ Reemployment)	ACKNOWLEDGEMENT OF APPOINTEE/S	
	Last Name	First Name	Name Extension (Jr/III)	Middle Name				From (day/month/year)	To (day/month/year)		Signature	Date Received
1	ANIEL	MICHAEL	N/A	TABARANZA	FOREST RANGER	SG-4	765.14	17/11/2025	31/12/2025	Original		17/11/2025
2	***nothing follows***											
3												
4												
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9												
10												

The abovenamed personnel are hereby hired/appointed as casuals at the rate of compensation stated opposite their names for the period indicated. It is understood that such employment will cease automatically at the end of the period stated unless renewed. Any of all of them may be terminated anytime before the expiration of the employment period when their services are no longer needed or the project has already been completed/finished or their performance are below par.

CERTIFICATION:

APPOINTING OFFICER / AUTHORITY:

ACCREDITED PURSUANT TO:

This is to certify that all the requirements and supporting documents pursuant to the 2025 Omnibus Rules on Appointments and Other Human Resource Actions have been complied with, reviewed, and found in order.

HONEY SOFIA V. COLIS
HRMO

PROSE IVY G. YEPES
President

CSC Resolution No.: _____

Date : _____

Date: _____

Date: _____

CSC/HRMO NOTATION

ACTION ON APPOINTMENTS			Recorded by
<input type="checkbox"/> Validated per RAI for the month of _____			
<input type="checkbox"/> Invalidated per CSCRO/FO letter dated _____			
<input type="checkbox"/> Appeal	DATE FILED	STATUS	
<input type="checkbox"/> CSCRO/ CSC-Commission			
<input type="checkbox"/> Petition for Review			
<input type="checkbox"/> CSC-Commission			
<input type="checkbox"/> Court of Appeals			
<input type="checkbox"/> Supreme Court			