

EXCERPT FROM THE APPROVED 1st ENDORSEMENT

July 22, 2024

Non-Academic Personnel Board

The Final Comparative for the Administrative Aide I for Institute of Tropical Ecology & Environmental Management (ITEEM)

Plantilla Item No.:	LS
Position:	Administrative Aide I (Casual)
Educ. Requirement:	Elementary School Graduate
Elig. Requirement:	None Required
Experience Requirement:	None Required
Training Requirement:	None Required
Salary Grade	1 (P13,000.00)
Job Code	TJFPXK

NAME	AGE	ELIG	EDUCATION (15%)		EXP (15%)	PERF (20%)	POT (10%)	TRNG (5%)	AWD (5%)	PCPT (15%)	SKILLS (15%)	TOTAL	RANKING
			Degree	Pts.	Pts.	Pts.	Pts.	Pts.	Pts.	Pts.	Pts.		
ALMERODA, Fedilito M.	55	None	High School Graduate	14	15.00	10.00	9.10	5.00	0.00	13.71	0.00	66.81	1 st

Thereupon, below is the NAPB action which was approved by the University President.

NAPB action through referendum dated July 22, 2024:

Submitting the result of the final comparative assessment of the five (5) shortlisted applicants for the position of Administrative Aide I for the ITEEM with Mr. Fedilito M. Almeroda as the top-rank applicant. For the appointing officer to select the deemed most qualified for appointment to the vacant position.


President's Notation: "Appointing the Top-rank Applicant"

Certified True and Correct:


JENNIFER E. ANDO
NAPB, Secretary

Cc: **Dr. Teofanes A. Patindol**, Director, Institute of Tropical Ecology & Environmental Management

Mr. Fedilito M. Almeroda


8-5-24