

OFFICE OF THE HEAD OF RECRUITMENT. SELECTION, PLACEMENT AND PERSONNEL RECORDS

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EXCERPT FROM THE APPROVED MINUTES OF THE Non- Academic Personnel Board Meeting

January 11, 2023

Via Google meet: https://meet.google.com/zvn-jjwj-czq

Final Comparative Assessment of Administrative Aide III (Clerk I) permanent for DBM was presented and deliberated.

Plantilla Item No.

Position: Educ. Requirement: ADA3-162-2004; ADA3-186-2004; ADA3-190-2004; & ADA3-194-2004 (For OVPREI, DCE, DMATH, DBM) ADMINISTRATIVE AIDE III (CLERK I)

Elig. Requirement:

Completion of 2 years studies in college Civil Service (Sub-Professional) First Level Eligibility

None Required None Required

Exp. Requirement: Training Requirement:

NAME	AGE	ELIG.	EDUCATION (15%)		EXP (15%)	PERF (20%)	POTEN. (10%)	TRNG. (5%)	AWDS (5%)	PCPT (15%)	SKILLS (15%)	TOTAL	Remarks
			Degree	Pts.	Pts.	Pts.	Pts.	Pts.	Pts.	Pts.	Pts.		
ORIAS, Julie Ann	25	CSP	MM Agrib. Mgt. (37 units) BS Agribusiness	14.00	4.65	9.80	7.00	5	0	12.45	12.67	65.56	For DBM

Thereupon, below is the NAPB action which was approved by the University President

NAPB Resolution No. 21

Series of 2023

Recommending approval to hire the top rank applicant of Administrative Aide IIII (Clerk I) permanent position for DBM, Ms. Julie Ann Orias.

January 11, 2023

Certified True and Correct:

MIRIAM M. DE LA TORRE NAPB Secretary

cc: Mr. Bert C. Peñalosa, O/C-Head, DBM

Ms. Julie Ann Orias

Vision: Mission: A globally competitive university for science, technology, and environmental conservation. Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

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