

**EXCERPT FROM THE APPROVED MINUTES OF THE
32nd Non-Academic Personnel Board Meeting**

Via Zoom: Meeting ID: 968 9971 9853
October 03, 2024

The Presentation of Final Comparative for the Administrative Aide I (Utility Worker I) for DFST, was presented and deliberated.

Plantilla Item No.: ADA1-182-2004
Position: ADMINISTRATIVE AIDE I (Utility Worker I)
Educ. Requirement: Must be able to read and write
Elig. Requirement: None Required (MC 11S. 96 - Cat. III)
Experience Requirement: None Required (but preferably with work experience at food processing unit)
Training Requirement: None Required
Salary Grade: 1 (P 13,000.00)
Jobe Code: LFETVC

| NAME | AGE | ELIG | EDUCATION (15%) | | EXP (15%) | PERF (20%) | POT (10%) | TRNG (5%) | AWD (5%) | PCPT (15%) | SKILLS (15%) | TOTAL | RANKING |
|-------------------|-----|------|---|------|-----------|------------|-----------|-----------|----------|------------|--------------|-------|-----------------|
| | | | Degree | Pts. | Pts. | Pts. | Pts. | Pts. | Pts. | Pts. | Pts. | | |
| BASLAN, Arjhon S. | 39 | CSP | BS in Food Technology Graduate / MS in Food Science and Technology Graduate | 15 | 3.87 | 6.00 | 8.60 | 5.00 | 0.00 | 14.34 | 0.00 | 52.81 | 2 nd |

Thereupon, below is the NAPB action which was approved by the University President.

**NAPB Resolution No. 339
Series of 2024**

Submitting the result of the final comparative assessment of the eleven (11) shortlisted applicants for the position of Administrative Aide I (Utility Worker I) for DFST with Mr. Arjhon S. Baslan as the second-in-rank applicant. For the appointing officer to select the deemed most qualified for appointment to the vacant position subject to favorable BI to be conducted by Atty. Rysan C. Guinocor.

October 03, 2024

President's Notation: "Appointing the second-in-rank Applicant subject for BI results."

Certified True and Correct:


JENNIFER E. ANDO
NAPB, Secretary

Cc: Ms. Honey Sofia V. Colis, Director, Human Resource Management Office
Atty. Rysan C. Guinocor, OIC Chief, Legal Office