

RECRUITMENT, SELECTION. PLACEMENT AND PERSONNEL **RECORDS OFFICE**

Visca Baybay City, Leyte 6521-A, Philippines Phone/Fax: 565-0600 local 563-7323 Email Address: prpeo@vsu.edu.ph Website: www.vsu.edu.ph

EXCERPT FROM THE APPROVED MINUTES OF THE Non- Academic Personnel Board Meeting

May 12, 2023; 9:00 am

Virtual meeting via Google Meet: https://meet.google.com/snw-rctq-mzp

The presentation of Final Comparative Assessment of Adm. Aide III (Utility Worker II) for ODS (repeat presentation), was presented and deliberated.

Plantilla Item No.:

ADA3-195-2004 vice Pedro O. Alkuino

Position:

ADMINISTRATIVE AIDE III (Utility Worker II)

Educ. Requirement:

Elementary School Graduate

Elig. Requirement:

None Required (MC 10 s,2013-Cat.III)**

Exp. Requirement:

None Required

Training Requirement:

None Required

NAME	AGE	ELIG	EDUCATION (15%)		EXP PERF (15%) (20%)		POTENTIAL (10%)			AWD (5%)	PCPT (15%)	SKILL (15%)	TOTAL	REMARKS
			Degree	Pts.	Pts.	Pts.	Sup. (5%)	NAPB (5%)	Pts.	Pts.	Pts.	Pts.		
VALENZONA, Randy S.	41	None	BS in Agribusiness (3rd yr. level)	15	15.00	9.07	4.80	5.00	5	0	13.80	0	67.67	next in rank

Thereupon, below is the NAPB action which was approved by the University President.

NAPB Resolution No. 137

Series of 2023

Recommending approval to appoint Mr. Randy S. Valenzona as Administrative Aide III (Utility Worker II) for ODS being the top-rank applicant.

May 12, 2023

Certified True and Correct:

MIRIAM M. DE LA TORRE

NAPB Secretary

Mr. R. Valenzona is advised to see Ms. Jenefer B. Jayme of HRMO for the appointment requirements to be complied the soonest possible time. Thank you.

cc: Prof. Manolo B. Loreto, Jr., Dean of Students Office

Mr. Randy S. Valenzona, DTE

Dr. Joel Q. Mabalhin, Head, DTE

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