



**EXCERPT FROM THE APPROVED MINUTES OF THE**

**February 23, 2023 (1:30PM)  
Academic Personnel Board Meeting  
OVPAAC Conference Room**

The recommendation letter of DPhysics Personnel Committee for Ms. AV Casangcapan and Ms. ML Timosa as part-time Instructor for 2<sup>nd</sup> sem of SY 2022-2023. Further request to give the said applicants a regular/substitute status of employment if there is available, was presented and deliberated.

Name	Employment Status	Name of Faculty being Replaced	Rank in Screening Conducted	Degree and Major Field of Specialization	School & Year Obtained	Honors Received
Timosa, Mira Luna	<input type="checkbox"/> Regular-Temporary	N/A		Undergrad	BS in Physics	MSU, 2017
	<input type="checkbox"/> Substitute			Master's	MS in Physics	On-going(Thesis Writing)
	<input checked="" type="checkbox"/> Part-time			Doctorate	N/A	N/A
Casangcapan, Athena Valerie C.	<input type="checkbox"/> Regular-Temporary	N/A		Undergrad	BS in Applied Physics	USC, 2022
	<input type="checkbox"/> Substitute			Master's		
	<input checked="" type="checkbox"/> Part-time			Doctorate	N/A	N/A

**Ranking of Teaching Applicant**

Name	Academic Background (40%)	Work Exp. (10%)	Prof. Development (10%)	Interview (10%)	Teaching Demo. (20%)	Eligibility (5%)	Other Qualification (5%)	Total (100%)	Rank
Timosa, Mira Luna	16.00	1.50	0.70	7.82	16.20	0.00	0.00	42.22	1 <sup>st</sup>
Casangcapan, Athena Valerie C.	12.00	0.50	0.75	8.30	18.48	0.00	0.00	40.03	2 <sup>nd</sup>

Thereupon, below is the APB action which was approved by the University President.

**APB Resolution No. 99**  
Series of 2023

Recommending approval for DPhysics to hire Ms. Mira Luna Timosa and Ms. Athena Valerie Casangcapan as Instructors for the 2<sup>nd</sup> semester of SY 2022-2023. Since there is an Instructor position vacated by Ms. Florence Adelyn Castil, the position can be temporarily assigned to the first-ranked candidate, Mira Luna Timosa, but as Substitute instructor only for one semester. The position shall be opened in the first semester 2023-24 to all qualified applicants. The 2<sup>nd</sup> in rank, Ms. Casangcapan will be hired as part-time Instructor.

February 23, 2023

Certified True and Correct:

**MIRIAM M. DE LA TORRE**  
APB Secretary

cc: Dr. Rev Rhizza L. Aure, Head, DPhysics

3/3/23

**Vision:**  
**Mission:**

A globally competitive university for science, technology, and environmental conservation.  
Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.