

CS Form No. 33-B
Revised 2018

(Stamp of Date of Receipt)

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Baybay City, Leyte

Mr./Mrs./Ms.: RAMONITO M. PAULO II

You are hereby appointed as Administrative Assistant II (Data Entry Machine Operator II) (SG 8, Step 1)
(Position Title)

under Permanent status at the University Registrar
(Permanent, Temporary, etc.) (Office/Department/Unit)

with a compensation rate of TWENTY-ONE THOUSAND FOUR HUNDRED FORTY-EIGHT (P
21,448.00) pesos per month.

The nature of this appointment is Original vice N/A
(Original, Promotion, etc.)

who N/A with plantilla Item No. VISCAB-ADAS2-42-2004 Page 10 of 26 pp.
(Transferred, Retired, etc.)

This appointment shall take effect on the date of signing by the appointing officer/authority.

Very truly yours,



PROSE IVY G. YEPES
Appointing Officer/Authority

May 13, 2025
Date of Signing

Accredited/Deregulated Pursuant to
CSC Resolution No. 1801514, s. 2018
dated 12/18/2018

DRY SEAL

(Stamp of Date of Receipt)

SUBJECT TO TWO (2) YEARS PROBATIONARY PERIOD
per 2018 approved VSU MSP