



**EXCERPT FROM THE APPROVED MINUTES OF THE
Non- Academic Personnel Board Meeting
January 11, 2023**

Via Google meet: <https://meet.google.com/zvn-jjwj-czq>

Final Comparative Assessment of Administrative Aide III (Clerk I) permanent for DCE, was presented and deliberated.

Plantilla Item No. ADA3-162-2004; ADA3-186-2004; ADA3-190-2004; & ADA3-194-2004
(For OVPREI, DCE, DMATH, DBM)
Position: ADMINISTRATIVE AIDE III (CLERK I)
Educ. Requirement: Completion of 2 years studies in college
Elig. Requirement: Civil Service (Sub-Professional) First Level Eligibility
Exp. Requirement: None Required
Training Requirement: None Required

NAME	AGE	ELIG.	EDUCATION (15%)		EXP (15%)	PERF (20%)	POTEN. (10%)	TRNG. (5%)	AWDS (5%)	PCPT (15%)	SKILLS (15%)	TOTAL	Remarks
			Degree	Pts.	Pts.	Pts.	Pts.	Pts.	Pts.	Pts.	Pts.		
CUEVAS, Haide B.	38	CSSP	B Animal Science	12.00	7.56	9.80	9.75	5	0	12.33	13.22	69.66	For DCE

Thereupon, below is the NAPB action which was approved by the University President.


**NAPB Resolution No. 21
Series of 2023**

Recommending approval to hire the top rank applicant of Administrative Aide III (Clerk I) permanent position for DCE, Ms. Haide B. Cuevas.

January 11, 2023

Certified True and Correct:


MIRIAM M. DE LA TORRE
NAPB Secretary

cc: Prof. Epifania G. Loreto, Head, DCE - 
Ms. Haide B. Cuevas, DGE
Engr. Martin Jan E. Mercurio, Head, DGE 