

**EXCERPT FROM THE APPROVED MINUTES OF THE  
22<sup>nd</sup> Non-Academic Personnel Board Meeting**

Via Zoom: Meeting ID: 990 3697 2941  
June 11, 2025

July

The Presentation of Final Comparative for the Administrative Aide VI (Clerk III) for HRMD, was presented and deliberated.

Plantilla Item No.: ADA6-122-2023  
Position: ADMINISTRATIVE AIDE VI (CLERK III)  
Educ. Requirement: Completion of 2 years studies in college  
Elig. Requirement: Career Service (Subprofessional) First Level Eligibility  
Experience Requirement: None Required  
Training Requirement: None Required  
Salary Grade: 6 (P 17,553.00)  
Job Code: UDYWAS  
Designated Office: HRMO

NAME	AGE	SEX	ELIG	EDUCATION (15%)		EXP (15%)	PERF (20%)	POT (10%)	TRNG (5%)	AWD (5%)	PCPT (15%)	SKILLS (15%)	TOTAL	RANK
				Degree	Pts.	Pts.	Pts.	Pts.	Pts.	Pts.	Pts.	Pts.		
PEARCE, Reinalyn G.	30	F	CSP	BS in Agribusiness Grad.	12	7.01	10.00	10.00	5.00	0.00	14.07	10.17	68.25	1 <sup>st</sup>

Thereupon, below is the NAPB action which was approved by the University President.

**NAPB Resolution No. 208**  
Series of 2025


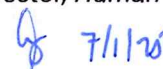
Submitting the result of the final comparative assessment of the four (4) shortlisted applicants for the position of Administrative Aide VI (Clerk III) for HRMD. For the appointing officer to select the deemed most qualified for appointment to the vacant position.

June 11, 2025

**President's Notation:** "Appointing the top-ranked applicant, Ms. Reinalyn G. Pearce."

Certified True and Correct:

  
**LUVILLA G. ALCOBER**  
NAPB, Secretary

Cc: **Ms. Honey Sofia V. Colis**, Director, Human Resource Management and Development   
**Ms. Reinalyn G. Pearce** -  7/1/25



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Page 1 of 1  
**FM-VSU-10**  
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No. 012-25- **208**