



EXCERPT FROM THE APPROVED MINUTES OF THE

April 28, 2022 at 10:00am

Academic Personnel Board Meeting

(<https://vsu-edu-ph.zoom.us/j/4401416948?pwd=WWxjTGZ4V2J2cWtvdkNGamFMOTEvdz09>)

Endorsement of the Alangalang College Personnel Selection Board for Ms. Amor Cooper, Admin. Aide VI Staff, to handle the subjects on Csci21 – Info. & Communication Tech. Concepts & Skills, in lieu of the withdrawal of their recommended IT applicant, was presented and deliberated. Requesting further, that Ms. Cooper be entitled to pay for the services rendered during Saturday.

Thereupon, below is the APB action which was approved by the University President.

APB Resolution No. 147

Series of 2022

Recommending disapproval as she has only taken two basic computer science courses. It is suggested to request the services of some of the faculty (regular or part-time) of the main campus' DCST c/o the Department Head, Prof. Magdalene C. Unajan, or VSU Isabel's Dept. of Information Technology to teach the CSci 21 on weekends. Regular faculty can be paid overload pay and part-time faculty can be paid based on the number of hours rendered.

April 28, 2022

Certified True and Correct:

JENNIFER E. ANDO

APB Secretary

cc: **Prof. Magdalene C. Unajan**, Head, DCST
Dr. Judith B. Jomadio, Chancellor, VSU Alang-alang
Dr. Luzviminda A. Tajos, Chancellor, VSU Isabel



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NBC 461 Seventh Cycle Evaluation Result (NBC 461) from the CHED Zonal Center for Dr. Glenn G. Pajares and Dr. James A. Patindol, was presented and deliberated.

Name of Incumbent	SUC Code	Present Rank	Educ Qual	Acad Exp	Prof Achvt	CCE Pts	Rank
PAJARES, GLENN G.	65		85.00	16.00	47.67	148.67	Asso. Prof. 4
PATINDOL, JAMES A.	65		85.00	15.64	54.75	155.39	Asso. Prof. 5

Thereupon, below is the APB action which was approved by the University President.

APB Resolution No. 148

Series of 2022

Recommendation for UADCO to pass a referendum to approve the recommendation so that it can be included in the BOR meeting in May 2022.

April 28, 2022

Certified True and Correct:

JENNIFER E. ANDO
APB Secretary

cc: **Dr. Jett C. Quebec**, Head, DLABS
Prof. Marlon M. Tambis, Asst. Director, PhilRootcrops



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Application letter for return to duty effective April 22, 2022 of Engr. Aurea Anne J. Ele, Instructor I of VSU-Isabel from her 105-days of Maternity Leave, was presented and deliberated.

Thereupon, below is the APB action which was approved by the University President.

APB Resolution No. 149

Series of 2022

Recommending approval.

April 28, 2022

Certified True and Correct:

JENNIFER E. ANDO
APB Secretary

cc: **Engr. Aurea J. Ele**, Instructor I, VSU Isabel
Luzviminda A. Tajos, Chancellor, VSU Isabel



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Endorsement of the Work-From-Home request of Ms. Marjorie B. Bug-atan (2nd trimester of pregnancy) and Ms. Jerelie T. Israel (3rd trimester), both Part-Time Instructor of the Department of Tourism and Hospitality Management, was presented and deliberated. Based on their medical certificates issued by the USHER, both are recommended for work-from-home.

Thereupon, below is the APB action which was approved by the University President.

APB Resolution No. 150

Series of 2022

Recommending approval.

April 28, 2022

Certified True and Correct:

JENNIFER E. ANDO

APB Secretary

cc: Ms. Marjorie B. Bug-atan, Part-Time Instructor, DTHM

Ms. Jerelie T. Israel, Part-Time Instructor, DTHM

Ms. Venice B. Ibañez, Head, DTHM



EXCERPT FROM THE APPROVED MINUTES OF THE

April 1, 2022 at 3:00 PM

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(<https://vsu-edu-ph.zoom.us/j/4401416948?pwd=WWxjTGZ4V2J2cWtvdkNGamFMOTEvdz09>)

Reinstatement letter of Engr. Beatriz Nicolle A. Oppus, an Instructor of the Department of Civil Engineering effective April 11, 2022 after her special leave and successful operation on the removal of the matured dermoid cyst together with her right ovary, was presented and deliberated.

Thereupon, below is the APB action which was approved by the University President.

APB Resolution No. 151

Series of 2022

Recommending approval.

April 28, 2022

Certified True and Correct:

JENNIFER E. ANDO
APB Secretary

cc: **Engr. Gladys G. Doydora**, *OIC-Head, DCE*
Engr. Beatriz Nicolle A. Oppus, *Instructor, DCE*



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Endorsement of the DOE Personnel Committee on the request letter for reconsideration of Prof. Rufina F. Capuno to adopt an alternative work arrangement (specifically work-from-home) for her teaching load and other duties and responsibilities this second semester starting March 21, 2022 of AY 2021-2022, as per CSC Memorandum Circular No. 18, s. of 2020 pp 2-3 of 8 stated, was presented and deliberated, to wit:

- Letter c, pp 2-3 of 8, in The CSC Memorandum Circular No. 18, s. of 2020 regarding "Amendment to the Revised Interim Guidelines for Alternative Work Arrangements and Support Mechanisms for Workers in the Government during the Period of State of Public Health Emergency due to COVID-19 Pandemic", stipulates:

c. Employees who are below 21 years old and those who are 60 years old and above, as well as those with immunodeficiency, comorbidities, or other health risk, and pregnant women, and are residing in areas placed under ECQ, MECQ, GCQ and MGCQ shall be under work-from-home arrangement, except when their services are indispensable under the circumstances or when office work is permitted. The said work arrangement shall also be made available to those living with the aforementioned persons and living in area under ECQ, MECQ and GCQ

- As a 64-year-old senior citizen diagnosed with hypertension and hyperuricemia which are considered co-morbidities, she wished to avail of the privileges stated above and meet the requirements prescribed by CSC. In addition, her husband is also undergoing a series of laboratory tests for his current health condition. A CT scan result on April 15, 2022 revealed his illness to be a hepatocellular carcinoma, or in layman's term, liver cancer, requiring immediate treatment. He might undergo chemotherapy, surgery, or a combination of the two at The Medical City (TMC). Thus, doing her work and responsibilities in my place of residence seemed the best alternative for the safety of my family and colleague in the office.



Thereupon, below is the APB action which was approved by the University President.

APB Resolution No. 152

Series of 2022

Recommending approval.

April 28, 2022

Certified True and Correct:

JENNIFER E. ANDO

APB Secretary

cc: **Prof. Rufina F. Capuno**, Associate Professor II
Dr. Maria Hazel I. Bellezas, Head, DOE

Vision:
Mission:

A globally competitive university for science, technology, and environmental conservation.
Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.



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Recommendation for DCE faculty members' leave status with their respective responsibilities for the Second Semester, Academic Year 2021-2022, was presented and deliberated.

Faculty	Leave Status	Assignment/Designation
1. Engr. Marcelo T. Abrera, Jr.	Vacation/Sick Leave	<ul style="list-style-type: none">• Director for Planning and Infrastructure Project Development and Monitoring• OIC Head for Infrastructure Project Development, Management & Monitoring (effective November 2, 2021)• Deputy Quality Management Representative• Deputy Risk Manager• Chairperson in Energy Conservation Infrastructure Proposal Evaluation• Member in Electricity Efficiency and Energy Conservation• Member of the Reconstitution of the University Inspectorate Team for the Infrastructure Projects of VSU• Member in Early Warning Team
2. Engr. Andy Phil D. Cortes	Teachers' Leave	<ul style="list-style-type: none">• Program Coordinator for Continuing and Professional Development (CPD) Training for Civil Engineers Profession
3. Engr. Gladys G. Doydora	Vacation/Sick Leave	<ul style="list-style-type: none">• Head, Department of Civil Engineering
4. Engr. John Christian L. Gaviola	Teachers' Leave	<ul style="list-style-type: none">• Member in Evacuation Team
5. Ar. Raffy Andrew G. Loreto	Teachers' Leave	<ul style="list-style-type: none">• Vice Chairman for Energy Conservation Infrastructure Proposal Evaluation
6. Engr. Beatriz Nicolle A. Oppus	Teachers' Leave	<ul style="list-style-type: none">• Alumni Communicator in DCE
7. Engr. Ramil B. Vinculado, Jr.	Teachers' Leave	<ul style="list-style-type: none">• Alternate Deputy Document and Records Controller
Faculty members on-study leave		
1. Engr. Lindy Jane L. Ando	Master of Science in Civil Engineering-University of the Philippines, Diliman Quezon City	
2. Engr. Jessie B. Corrales	Master of Science in Civil Engineering-University of the Philippines, Diliman Quezon City	
3. Engr. Hanzel N. Mejia	PhD in Transportation Engineering-Asian Institute of Technology, Bangkok, Thailand	
Faculty members on-sabbatical leave		
1. Prof. Epifania G. Loreto	From August 1, 2021-July 31, 2022	



Thereupon, below is the APB action which was approved by the University President.

APB Resolution No. 153

Series of 2022

Recommending approval on the leave status of DCE faculty as presented.

April 28, 2022

Certified True and Correct:

JENNIFER E. ANDO
APB Secretary

cc: **Engr. Gladys G. Doydora, OIC-Head, DCE**



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Request for Work-From-Home of Ms. Flora Mae Galenzoga due to her high-risk pregnancy was presented and deliberated. The request is already recommended for approval by the Dr. Elwin Jay Yu of the USHER,

Thereupon, below is the APB action which was approved by the University President.

APB Resolution No. 154

Series of 2022

Recommending approval

April 28, 2022

Certified True and Correct:

JENNIFER E. ANDO

APB Secretary

cc: Ms. Flora Mae Galenzoga, Part-Time Instructor, DLABS
Dr. Jett C. Quebec, Head, DLABS

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