

#### OFFICE OF THE HEAD OF T, SELECTION, RECRUITN PLACEMENT AND PERSONNEL RECORDS

Visca Baybay City, Leyte 6521-A, Philippines Phone/Fax: 565-0600 local 563-7323 Email Address: prpeo@vsu.edu.ph Website: www.vsu.edu.ph

# EXCERPT FROM THE APPROVED MINUTES OF THE

## Non- Academic Personnel Board Meeting

August 2, 2022 8:30 am

(Virtual meeting via meet.google.com/bnx-jppg-ckw)

The comparative assessment was presented and deliberated.

## Admin Aide VI (Budget Office):

Plantilla Item No.:

ADA6-89-2004

Position:

Administrative Aide VI (Clerk III)

Educ. Requirement:

Completion of 2 years studies in college

Elig. Requirement:

Career Service (CS Sub-professional) 1st level Eligibility

None required (but any applicant with training and with at least three (3) years' experience in budgeting / accounting or its related fields will be

Experience Requirement:

given preference in hiring/promotion)

Training Requirement:

None required

									TONO	TAVAID	PCPT	SKILLS	TOTAL	Rank
NAME	AGE	ELIG.	EDUCATION (15%)		EXP. (15%) Pts.	PERF (20%)	POTENTI AL (10%)		TRNG (5%)	AWD (5%)	(15%)	(15%)	(100%)	Ixani
			Degree	Pts.			Sup. (5%)	NAPB (5%)	Pts.	Pts.	Pts.	Pts.		
Esguerra, Erly S.	29	CSP RA 1080	MM in Agribusiness Mgt. (34 units) BS in Agribusiness	13.00	8.97	9.74	4.90	4.60	5.00	0.00	13.17	13.57	72.95	1 2
Geraldo, Mona	35	CS Prof	BS in Agribusiness	12.00	5.57	9.72	4.95	5.00	5.00	0.00	14.52	13.29	70.05	3
Nena B. Valenzona, Valerie C.	26	CS Prof	MM in Agribusiness Mgt. (40 units) BS in Agribusiness	14.00	5.25	9.84	5.00	4.20	5.00	0.00	13.23	12.57	69.09	3
Vergis, Valerie Y.	28	CS Prof	MM (41 units) BS Agribusiness	14.00	3.17	9.78	4.95	4.83	5.00	0.00	13.92	13.43	69.08	
Yare, Charlie A.	31	CS Prof	BS in Enterpreneurs hip (Cum Laude)	12.00	2.12	9.28	4.90	4.20	0.00	0.00	12.54	11.29	56.33	5

Thereupon, below is the NAPB action which was approved by the University President.

#### NAPB Resolution No. 164

Series of 2022

Recommending approval to appoint the top ranked candidate, Ms. Erly S. Esguerra as Admin Aide VI for the Budget Office provided that she will transfer to the Budget Office due to the exigency of the service otherwise the 2nd in rank shall be appointed if she decides not to transfer. August 2, 2022



Vision: Mission: A globally competitive university for science, technology, and environmental conservation. Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

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Certified True and Correct:

JENNIFER E. ANDO NAPB Secretary

CC: Alicia M. Flores, OIC-Head, Budget Office - 4-522

Ms. Jessamine C. Ecleo, Head for Procurement Office

Erly S. Esguerra, Administrative Aide IV

