



**VISAYAS**  
STATE UNIVERSITY

# HUMAN RESOURCE MANAGEMENT AND DEVELOPMENT

## EXCERPT FROM THE APPROVED MINUTES OF THE 22<sup>nd</sup> Non-Academic Personnel Board Meeting

Via Zoom: Meeting ID: 990 3697 2941  
June 11, 2025

Oct. 9 - 19, 2021

July 1

April ✓

The Presentation of Final Comparative for the Administrative Aide VI (Clerk III) for HRMD, was presented and deliberated.

Plantilla Item No.:	ADA6-122-2023
Position:	ADMINISTRATIVE AIDE VI (CLERK III)
Educ. Requirement:	Completion of 2 years studies in college
Elig. Requirement:	Career Service (Subprofessional) First Level Eligibility
Experience Requirement:	None Required
Training Requirement:	None Required
Salary Grade:	6 (P 17,553.00)
Job Code:	UDYWAS
Designated Office:	HRMO

NAME	AGE	SEX	ELIG	EDUCATION (15%)		EXP (15%)	PERF (20%)	POT (10%)	TRNG (5%)	AWD (5%)	PCPT (15%)	SKILLS (15%)	TOTAL	RANK
				Degree	Pts.	Pts.	Pts.	Pts.	Pts.	Pts.	Pts.	Pts.		
PEARCE, Reinalyn G.	30	F	CSP	BS in Agribusiness Grad.	12	7.01	10.00	10.00	5.00	0.00	14.07	10.17	68.25	1 <sup>st</sup>

Thereupon, below is the NAPB action which was approved by the University President.

### NAPB Resolution No. 208 Series of 2025

Submitting the result of the final comparative assessment of the four (4) shortlisted applicants for the position of Administrative Aide VI (Clerk III) for HRMD. For the appointing officer to select the deemed most qualified for appointment to the vacant position.

June 11, 2025

**President's Notation:** "Appointing the top-ranked applicant, Ms. Reinalyn G. Pearce."

Certified True and Correct:

  
**LUVILLA G. ALCOBER**  
NAPB, Secretary

Cc: **Ms. Honey Sofia V. Colis**, Director, Human Resource Management and Development  
**Ms. Reinalyn G. Pearce** -  7/1/25



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