



EXCERPT FROM THE APPROVED MINUTES OF THE

Non-Academic Personnel Board Meeting

February 26, 2024 at 1:30 PM

Virtual meeting via Google Meet: (:meet.google.com/vos-bbnp-imx)

The Presentation of Final Comparative for the Administrative Aide I for PRCRTC, was presented and deliberated.

Plantilla Item No.: LS
Position: ADMINISTRATIVE AIDE I (CASUAL)
Educ. Requirement: Elementary School Graduate
Elig. Requirement: None Required
Experience Requirement: None Required (but preferably with experience and skills in Machinery Fabrication and Maintenance)
Training Requirement: None Required
Salary Grade: 1 (P13,000.00)
Jobe Code: HXNFDA

NAME	AGE	ELIG	EDUCATION (15%)		EXP (15%)	PERF (20%)	POT (10 %)	TRN G (5%)	AWD (5%)	PCPT (15%)	SKIL LS (15%)	TOTAL	RA NKI NG
			Degree	Pts.	Pts.	Pts.	Pts.	Pts.	Pts.	Pts.	Pts.		
ESCALA, Leonifer S.	34	None	BFA (40 units)	15	4.58	9.80	9.30	5.00	0.00	12.12	9.80	65.60	1 st

Thereupon, below is the NAPB action which was approved by the OIC, University President.

NAPB Resolution No. 83

Series of 2024

Submitting the result of the final comparative assessment of the three (3) shortlisted applicants for the position of Science Research Assistant for PRCRTC with Mr. Leonifer S. Escala as the top-rank applicant. Subject for the appointing officer to select the deemed most qualified for appointment to the vacant position.

February 26, 2024

OIC President's Notation: "Appointing the Top-rank Applicant"

Certified True and Correct:


JENNIFER E. ANDO
NAPB Secretary

cc: **Prof. Marlon M. Tambis**, Assistant Director, PhilRootcrops
Mr. Leonifer S. Escala

