



**EXCERPT FROM THE APPROVED MINUTES OF THE
Non- Academic Personnel Board Meeting
December 20, 2022; 8:30AM
Virtual meeting via : <https://meet.google.com/gnc-rfzs-ndc>**

The final Comparative Assessment of Adm. Aide I (Utility Worker I) for DTHM, was presented and deliberated.

Plantilla Item No. ADA1-185-2004 vice Michael D. Dag-uman
Position: Administrative Aide I (Utility Worker I)
Educ. Requirement: Elementary School Graduate
Elig. Requirement: None Required (MC 10 s. 2013-Cat. III)
Exp. Requirement: None Required
Training Requirement: None Required

NAME	AGE	ELIG.	EDUCATION (15%)		EXP. (15%)	PERF (20%)	POTENTIAL (10%)		TRNG (5%)	AWARD (5%)	PCPT (15%)	SKILLS (15%)	TOTAL (100%)	RANK
			Degree	Pts.	Pts.	Pts.	Sup. (5%)	NAPB (5%)	Pts.	Pts.	Pts.	Pts.		
LATRAS, Servando M.	30	None	High School Grad.	14.00	13.05	10.00	5.00	5.00	5	0	13.80	13.33	79.18	1 st

Thereupon, below is the NAPB action which was approved by the University President.

**NAPB Resolution No. 279
Series of 2022**

Recommending approval to appoint the top rank applicant, Mr. Servando M. Latras, for the position of Administrative Aide I (Utility Worker I) of DTHM.

December 20, 2022

Certified True and Correct:


MIRIAM M. DE LA TORRE
NAPB Secretary

cc: **Ms. Hannah Mae E. Quimbo, Head, DTHM** *f. 1/13/2023*
Servando M. Latras, Office of the Head of Supply & Property
Ms. Alicia M. Flores, Office of the Head of Supply & Property *[Signature] 1/13/23*