

OFFICE OF . AE HEAD OF RECRUITMENT, SELECTION, PLACEMENT AND PERSONNEL RECORDS

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EXCERPT FROM THE APPROVED MINUTES OF THE

Non- Academic Personnel Board Meeting

December 20, 2022; 8:30AM

Virtual meeting via: https://meet.google.com/gnc-rfzs-ndc

The final Comparative Assessment of Adm. Aide I (Utility Worker I) for DTHM, was presented and deliberated.

Plantilla Item No.

Position:

Educ. Requirement: Elig. Requirement:

Exp. Requirement:
Exp. Requirement:
Training Requirement.

ADA1-185-2004 vice Michael D. Dag-uman Administrative Aide I (Utility Worker I)

Elementary School Graduate

None Required (MC 10 s. 2013-Cat. III)

None Required None Required

NAME	AGE	ELIG.	EDUCATION (15%)		EXP. (15%)	PERF (20%)	POTENTIAL (10%)		TRNG (5%)	AWARD (5%)	PCPT (15%)	SKILLS (15%)	TOTAL (100%)	RANK
			Degree	Pts.	Pts.	Pts.	Sup. (5%)	NAPB (5%)	Pts.	Pts.	Pts.	Pts.		
LATRAS, Servando M.	30	None	High School Grad.	14.00	13.05	10.00	5.00	5.00	5	0	13.80	13.33	79.18	1st

Thereupon, below is the NAPB action which was approved by the University President.

NAPB Resolution No. 279

Series of 2022

Recommending approval to appoint the top rank applicant, Mr. Servando M. Latras, for the position of Administrative Aide I (Utility Worker I) of DTHM.

December 20, 2022

Certified True and Correct

MIRIAM M. DE LA TORRE

NAPB Secretary

cc: Ms. Hannah Mae E. Quimbo, Head, DTHM

Servando M. Latras, Office of the Head of Supply & Property Ms. Alicia M. Flores, Office of the Head of Supply & Property

Jan 1/3/13/13

Management System ISO 9001:201
TÜVRheinland GERTIFIED ID 9108989749

Vision: Mission: A globally competitive university for science, technology, and environmental conservation. Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

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