

RECRUI MENT, SELECTION, PLACEMENT AND PERSONNEL RECORDS OFFICE

Visca Baybay City, Leyte 6521-A, Philippines Phone/Fax: 565-0600 local 563-7323 Email Address: prpeo@vsu.edu.ph Website: www.vsu.edu.ph

EXCERPT FROM THE APPROVED MINUTES OF THE

Non- Academic Personnel Board Meeting September 14, 2023 at 4:00 pm via Virtual (meet.google.com/nsm-pxip-ccv)

The Final Comparative Assessment of the Administrative Aide I (Utility Worker I) Casual for ULC, was presented and deliberated.

Plantilla Item No.:

Position:

ADMINISTRATIVE AIDE I (UTILITY WORKER I) for ULC

Educ. Requirement: Elig. Requirement:

Elementary School Graduate

Exp. Requirement:

None Required None Required

Training Requirement: None Required

| NAME | AGE | ELIG | EDUCATION (15%) | | EXP (15%) | PERF (20%) | POTENTIAL (10%) | TRNG (5%) | AWD (5%) | PCPT (15%) | SKILL (15%) | TOTAL |
|---------------------|-----|------|----------------------|-------|--------------|---------------|--------------------|--------------|----------|---------------|----------------|-------|
| ij | | | Degree | Pts. | Pts. | Pts. | Pts. | Pts. | Pts. | Pts. | Pts. | |
| PATONONA, Rex M. | 42 | None | High School Graduate | 14.00 | 15.00 | 7.90 | 9.25 | 5 | 0 | 12.30 | 13.00 | 76.45 |

Thereupon, below is the NAPB action which was approved by the University President.

NAPB Resolution No. 248

Series of 2023

Recommending approval to the appointment of Mr. Rex M. Patonona as Administrative Aide I (Utility Worker I) Casual for the University Learning Commons. Mr. Llano and Mr. Abanera were already appointed to a permanent Administrative Aide-I position.

September 14, 2023

Certified True and Correct:

NAPB Secretary

cc: Mr. Vicente A. Gilos, Chief, ULC Mr. Rex M. Patonona, AA I

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