


CS Form No. 33-B
Revised 2025

(Stamp of Date of Receipt)

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Baybay City, LeyteMr./Mrs./Ms.: KAREN O. PAÑAYou are hereby appointed as Instructor I (SG 12, Step 1) (Forestry)
(Position Title)under Permanent status at the Department of Forest Science
(Permanent, Temporary, etc.) (Office/Department/Unit)with a compensation rate of THIRTY-TWO THOUSAND TWO HUNDRED FORTY-FIVE(₱ 32,245.00) pesos per month.The nature of this appointment is Original vice Doria,
(Original, Promotion, etc.)Kenneth Bryan L. who resigned with plantilla Item No. VISCAB-INST1-26-2013
(Transferred, Retired, etc.)Page 32 of 42 pp.

This appointment shall take effect on the date of signing by the appointing officer/authority.

Very truly yours,


PROSE IVY G. YEPES
Appointing Officer/AuthoritySeptember 10, 2025
Date of SigningAccredited/Deregulated Pursuant to
CSC Resolution No. 2500358, s. 2025
dated 04/30/2025

DRY SEAL

(Stamp of Date of Receipt)
SUBJECT TO SIX (6) MONTHS PROBATIONARY PERIOD
per 2018 approved VSU MSP

Certification


This is to certify that all requirements and supporting papers pursuant to the **2025 Omnibus Rules on Appointments and Other Human Resource Actions**, have been complied with, reviewed, and found to be.

The position was published at _____ N/A _____ from _____, 20__ to _____, 20__ and posted in _____ from _____ to _____, 20__ in consonance with RA No. 7041. The assessment by the Human Resource Merit Promotion and Selection Board (HRMPSB) started on September 09, 2025.

HONEY SOFIA V. COLIS
HRMO

Certification

This is to certify that the appointee has been screened and found qualified by the majority of the HRMPSB/Placement Committee during the deliberation held on September 09, 2025.


ROTACIO S. GRAVOSO
Chairperson, HRMPSB/Placement Committee

CSC/HRMO Notation

ACTION ON APPOINTMENTS			Recorded by
<input type="checkbox"/> Validated per RAI for the month of _____			
<input type="checkbox"/> Invalidated per CSCRO/FO letter dated _____			
<input type="checkbox"/> Appeal	DATE FILED	STATUS	
<input type="checkbox"/> CSCRO/CSC-Commission			
<input type="checkbox"/> Petition for Review			
<input type="checkbox"/> CSC-Commission			
<input type="checkbox"/> Court of Appeals			
<input type="checkbox"/> Supreme Court			

Original Copy - for the Appointee
Original Copy - for the Civil Service Commission
Original Copy - for the Agency

Acknowledgement

Received original/photocopy of appointment on 9/10/2025

KAREN O. PAÑA
Appointee