



**EXCERPT FROM THE APPROVED MINUTES OF THE  
Non- Academic Personnel Board Meeting**

May 26, 2023; 8:30 am

Virtual meeting via Google Meet: <https://meet.google.com/umf-wshv-jpu>

The presentation of final comparative assessment for Administrative Aide III (Clerk I) for PRCRTC, was presented and deliberated.

Plantilla Item No.: ADA3-166-2004 vice Tiffany P. Baguio  
Position: ADMINISTRATIVE AIDE III (CLERK I)  
Educ. Requirement: Completion of 2 years studies in college  
Elig. Requirement: Career Service (Subprofessional) First Level Eligibility  
Exp. Requirement: None Required  
Training Requirement: None Required

NAME	AGE	ELIG	EDUCATION (15%)		EXP (15%)	PERF (20%)	POTENTIAL (10%)		TRNG (5%)	AWD (5%)	PCPT (15%)	SKILL (15%)	TOTAL
			Degree	Pts.	Pts.	Pts.	Sup. (5%)	NAPB (5%)	Pts.	Pts.	Pts.	Pts.	
PASA, Janet O.	30	CSP	BS in Agribusiness	12.00	5.02	9.70	4.95	4.75	5	0	13.65	12.67	67.73

Thereupon, below is the NAPB action which was approved by the University President.

**NAPB Resolution No. 159**

Series of 2023

Recommending approval to appoint Ms. Janet O. Pasa as Administrative Aide III (Clerk I) for PRCRTC being the top-rank applicant.

May 26, 2023

Certified True and Correct:

  
**MIRIAM M. DE LA TORRE**  
NAPB Secretary

cc: **Prof. Marlon M. Tambis**, Assistant Director, PhilRootcrops  
**Ms. Janet O. Pasa**, PhilRootcrops

  
**MIGUEL H. TORADA** SD  
6/9/23