



**EXCERPT FROM THE APPROVED MINUTES OF THE
Non- Academic Personnel Board Meeting**

April 12, 2023; 9:00 am

Virtual meeting via google meet: <https://meet.google.com/rbh-whob-yfn?hs=224>

The final Comparative Assessment of the Administrative Assistant III (BOT) for DYDC-FM, was presented and deliberated.

Plantilla Item No.: ADAS3-33-2004 vice Armando P. Albarico
Position: ADMINISTRATIVE ASSISTANT III (Broadcast Operations Technician I SG 9)
Educ. Requirement: Completion of 2 years studies in College or HS Grad. with relevant vocational/trade course
Elig. Requirement: None Required
Exp. Requirement: 1 year of relevant experience
Training Requirement: 4 hours of relevant training

NAME	AGE	ELIG.	EDUCATION (15%)		EXP. (15%) Pts.	PERF (20%) Pts.	POTENTIAL (10%)		TRNG (5%) Pts.	AWD (5%) Pts.	PCPT (15%) Pts.	SKILLS (15%) Pts.	TOTAL
			Degree	Pts			Sup. (5%)	NAPB (5%)					
PRADO, Louis P.	49	Radio Operator's License - First Class Telephone	2-year general Radio Communication Operator (GRCO)	10.00	15.00	9.59	4.95	4.60	5	0	13.17	11.25	73.56

Thereupon, below is the NAPB action which was approved by the University President.

NAPB Resolution No. 105

Series of 2023

Recommending approval to appoint Mr. Louis P. Prado, the first rank applicant, to the position of Administrative Assistant (Broadcast Operator Technician I) for DYDC.

April 12, 2023

Certified True and Correct:

Honey Sofia V. Colis

HONEY SOFIA V. COLIS
Director, HRMO

cc: **Dr. Rotacio S. Gravoso, Station Manager, Radio Station (DYDC)**
Mr. Louis P. Prado, DYDC

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