

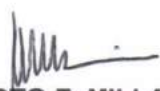
Daily Time Record (DTR)Name Jacqueline M. GuarteFor the month of March 2020Official hours of arrival and departure: } Regular days _____
Saturdays _____

D A Y	A. M.		P. M.		Undertime	
	Arrival	Departure	Arrival	Departure	Hrs.	Mins.
1		SUNDAY				
2	7:11	12:17	12:53	5:19		
3	7:24	12:15	12:50	5:46		
4	7:28	12:10	12:41	6:17		
5	6:48	12:08	12:34	5:23		
6	6:36	12:14	12:50	5:12		
7		SATURDAY				
8		SUNDAY				
9	7:39	12:24	12:53	5:43		
10	7:29	12:19	12:58	6:00		
11	7:17	12:14	12:45	5:39		
12	6:44	12:14	12:47	5:43		
13	6:40	12:09	12:32	5:34		
14		SATURDAY				
15		SUNDAY				
16	7:54	12:09	12:40	5:10		
17	8:08	12:18	12:41	3:47		
18	7:37	12:06	12:30	4:39		
19	work from home					
20	work from home					
21		SATURDAY				
22		SUNDAY				
23	work from home					
24	work from home					
25	work from home					
26	work from home					
27	work from home					
28		SATURDAY				
29		SUNDAY				
30	work from home					
31	work from home					
TOTAL						

I certify on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily of the time of arrival and departure from office.



Verified as to the prescribed office hours.


NORBERTO E. MILLA

Department Head